

## **MINUTES FOR AGENDA MEETING DECEMBER 12, 2023**

The Board Commissioners of Water Works District 1, of Ward 1, of Calcasieu Parish, met for an Agenda Meeting held Tuesday December 12, 2023 at 6:00 p.m. in the Water Works District office located at 265 Parish Road in Moss Bluff.

MEMBERS PRESENT: Donna DeBarge, Joshua Thomas, Tim Aguiard, Boo O'Quinn and  
Glen Franklin

SUPERINTENDENT: Gerald Hoffpauir

FOREMAN: Grant Avery

Mrs. Donna DeBarge called the meeting to order. A motion was made by Mr. Boo O'Quinn and seconded by Mr. Glen Franklin to accept the Minutes for the Regular Meeting held November 21, 2023 as presented. The motion carried with all yeas.

Mr. Hoffpauir informed the Board that First Moss Bluff Church has donated \$1,997.17 for payments to 42 customers that were scheduled to be disconnect for nonpayment in December. This is the 10<sup>th</sup> year that the Church has provided in this mission to the community.

A discussion was held on the status of the Pinewood Road Water Line Overlay Project. Mr. Avery informed the Board that the subcontractor has returned to finish the remaining work on the project. He is in the process of pressure testing the lines and repairing leaks where necessary.

A discussion was held on the Executive Drive Water Line Overlay Project. Mr. Avery informed the Board that the project has been completed by the contractor. Water samples have been submitted to the Health Department for bacterial testing and verification of clear samples.

A discussion was held on the Plant B Filter Replacement Project. Mr. Hoffpauir informed the Board that the Notice To Proceed Document was executed and forwarded to Meyer & Associates for processing. The filters have been ordered and expected delivery is June 2024.

A discussion was held on the Revolving Loan Fund Application to finance the Plant C Water Treatment Project. Mr. Hoffpauir informed the Board that he has confirmed that there is no prepay penalty for paying the loan early. The Water District's loan packet was received by the Health Department on December 7, 2023.

Mr. Hoffpauir informed the Board that Meyer & Associates has confirmed the recommendation of Spectrum Biotechnologies as the lowest qualified bidder on the Plants A & B Sludge Removal Project for the contract bid amount of \$150,315.67. Meyer & Associates will submit A Notice of Award Document for execution next week at the Regular Meeting.

There being no further business, a motion was made by Mr. Glen Franklin and seconded by Mr. Boo O'Quinn to adjourn. The motion carried with all yeas and no nays.

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Tim Aguillard, Secretary Treasurer of  
Water Works District 1, of Ward 1, of  
Calcasieu Parish