

MINUTES FOR AGENDA MEETING JANUARY 14, 2025

The Board of Commissioners of Water Works District 1, of Ward 1, of Calcasieu Parish, met for an Agenda Meeting held Tuesday, December 10, 2024 at 6:00 p.m. in the Water Works District office located at 265 Parish Road in Moss Bluff.

MEMBERS PRESENT:	Joshua Thomas, Boo Oquinn, Glen Franklin and Donna DeBarge
MEMBERS ABSENT:	Tim Aguiard
SUPERINTENDENT:	Gerald Hoffpauir
FOREMAN:	Grant Avery

Mr. Joshua Thomas called the meeting to order. A motion was made by Mr. Boo O'quinn and seconded by Mr. Glen Franklin to accept the Minutes for the Regular Meeting held December 17, 2024 as presented. The motion carried with all yeas.

Mr. Hoffpauir provided an Inspection Report for Tower A from Utility Services for the Board's review. The evaluation of Inspection Summary recommended repainting the interior of the tank at the earliest opportunity and exterior renovations should be in the Planning Stage as well. Mr. Hoffpauir stated that he would include this project for review in the 2025-2026 Fiscal Year Capital Improvements Budget.

Mr. Hoffpauir informed the Board that Ground Storage Tank B at Plant B was isolated for an inspection and washout by Utility Services. Clear bacteria samples have been received from the Health Department and the tank has been placed back in service today.

A discussion was held on replacing the Water District's Xpress-pay online payment module with a Utilipay module. Mr. Hoffpauir informed the Board that the Water District has scheduled a training class for the new payment module tomorrow.

Mr. Avery informed the Board that the contractor has completed the second pair of filter replacements. However, the second pair of filters required another super chlorination treatment. Samples will be resubmitted to the Health Department for analysis tomorrow. Results are expected on Thursday.

A discussion was held on Well 4. Mr. Hoffpauir informed the Board that after the contractor relined the casing on the well, the well did not pump any sand after startup. However, the well began breaking suction. Layne stated that because Well 4 did not have a muni-pack screen design like Well 8, it should be able to be rehabilitated by acidizing the screen and surging the well. The process to rehabilitate the well is approximately 4 weeks.

A discussion was held on Mandatory Sexual Harassment Training for public servants. Mr. Hoffpauir provided the Board with thumb drives containing the training sessions for 2025.

There being no further business, a motion was made by Boo O'Quinn seconded by Mrs. Donna DeBarge to adjourn. The motion carried with all yeas and no nays.

Boo O'Quinn , Secretary Treasurer of
Water Works District 1, of Ward 1, of
Calcasieu Parish