

MINUTES FOR AGENDA MEETING JULY 8, 2025

The Board of Commissioners of Water Works District 1, of Ward 1, of Calcasieu Parish, met for an Agenda Meeting held Tuesday July 8, 2025 at 7:00 p.m. in the Water Works District office located at 265 Parish Road in Moss Bluff.

MEMBERS PRESENT: Joshua Thomas, Tim Aguiard, Boo O'Quinn, Glen Franklin and
Donna DeBarge
FOREMAN: Grant Avery

Mr. Joshua Thomas called the meeting to order. A motion was made by Mr. Boo O'Quinn and seconded by Mrs. Donna DeBarge to accept the Minutes for the Regular Meeting held June 16, 2025 as presented. The motion carried with all yeas.

A discussion was held on bad debt write off from customers leaving the Water District with an account balance during fiscal year 2024-2025. Mr. Hoffpauir stated that the Water District was 6% below the previous 5-year average for a total annual write off of \$22,524.00. The lost revenue for bad debt ending June 30, 2025 accounted for .004% of the annual budget.

A discussion was held on a check fraud case where a payment was made by the Water District to a local vendor whose check was altered and sent to dubious address in Mississippi. Mr. Hoffpauir stated that he filed a Financial Crime Report with the Calcasieu Parish Sheriff's Department and has applied for reimbursement from the bank. A new check will be hand delivered to the vendor tomorrow.

A discussion was held on Well 3. Mr. Hoffpauir informed the Board that the well repairs have been completed and the production rate has increased to 1,243 gallon per minute (gpm) at 60 psi with the new pump, which is 343 gpm above the rate of the original pump. The Water District has chlorinated the well and is waiting on a clear bacteria sample from the Health Department before placing it online.

A discussion was held on Well 4. Mr. Hoffpauir informed the Board that the geologist recommended chlorinating the well with a low dosage of chlorine every 6 weeks, followed by brushing the casing as a routine maintenance to reduce the iron bacteria from building up. She also recommended another rehabilitation. Mr. Hoffpauir informed the Board that the Water District will begin low chlorination dosage treatments on the well as recommended. However, the Water District will determine if the recently installed coated casing will alleviate the need for brushing.

The Board reviewed a conceptual drawing from Meyer & Associates for Plant C.

The Board reviewed the truck specifications to replace V-1 and V-10.

There being no further business, a motion was made by Mr. Boo O'Quinn and seconded by Mr. Glen Franklin to adjourn. The motion carried with all yeas and no nays.

Boo O'Quinn, Secretary Treasurer of
Water Works District 1, of Ward 1 of
Calcasieu Parish