

## **MINUTES FOR AGENDA MEETING JUNE 10, 2025**

The Board of Commissioners of Water Works District 1, of Ward 1, of Calcasieu Parish, met for an Agenda Meeting held Tuesday June 10, 2025 at 7:00 p.m. in the Water Works District office located at 265 Parish Road in Moss Bluff.

MEMBERS PRESENT: Joshua Thomas, Tim Aguiard, Boo O'Quinn Glen Franklin and  
Donna DeBarge  
SUPERINTENDENT: Gerald Hoffpauir  
FOREMAN: Grant Avery

Mr. Joshua Thomas called the meeting to order. A motion was made by Mr. Boo O'Quinn and seconded by Mr. Glen Franklin to accept the Minutes for the Regular Meeting held May 20, 2025 as presented. The motion carried with all yeas.

A discussion was held on mandatory Sexual Harassment Training for 2025.

A discussion was held on the You Winn Road Water Line Overlay Project. Mr. Hoffpauir informed the Board that the contractor has submitted an invoice in the amount of \$2,960 for final retainage on the project. Mr. Hoffpauir stated that the project will be closed after the Water District has issued final payment.

A discussion was held on Well 3. Mr. Hoffpauir informed the Board that the replacement well head was mistakenly shipped to New Jersey and is now in the process of being rerouted to the Water District. The contractor estimates the well head will be received and installed later next week.

A discussion was held on the Plant B Filter Replacement Project. Mr. Hoffpauir informed the Board that the pressure relief valves are scheduled to be installed on Thursday and will complete the punch list issued by the engineer. The contractor will submit final payment at the next Regular Meeting.

The Board reviewed the auditor's submittal letter to audit the Water District's 2024-2025 fiscal year financial statements and federal grant awards.

The Board reviewed the Proposed Budget For Fiscal Year 2025-2026.

There being no further business, a motion was made by Mr. Boo O'Quinn and seconded by Mrs. Donna DeBarge to adjourn. The motion carried with all yeas and no nays.

---

Boo OQuinn, Secretary Treasurer of  
Water Works District 1, of Ward 1, of  
Calcasieu Parish