

## **MINUTES FOR REGULAR MEETING AUGUST 19, 2025**

The Board of Commissioners of Water Works District 1, of Ward 1, of Calcasieu Parish, met for a Regular meeting held Tuesday, August 19, 2025 at 7:00 p.m. in the Water Works District office located at 265 Parish Road in Moss Bluff.

MEMBERS PRESENT: Joshua Thomas, Tim Aguiard, Boo O'Quinn, Glen Franklin,  
Donna DeBarge  
SUPERINTENDENT: Gerald Hoffpauir  
FOREMAN: Grant Avery

Mr. Joshua Thomas called the meeting to order. A motion was made by Mr. Boo O'Quinn and seconded by Mrs. Donna DeBarge to accept the Minutes for the Agenda Meeting held August 12, 2025 as presented. The motion carried with all yeas.

Mr. Hoffpauir read the Status Report for the Month of June 2025. There were 8,954 active accounts.

Mr. Hoffpauir read the Financial Report prepared by Steirman Whitfield & Company for the month of July 2025. The Water District expended 17.86% in revenues over expenses budgeted year to date.

Bids were opened for a new Single Cab Truck and Crew Cab Truck. The bids were as follows:

	Single Cab Truck	Crew Cab Truck
Bolton Ford	\$34,995.00	No Bid
Billy Navarre Lake Charles	\$40,085.00	\$52,647.00
Mike Willis Ford	\$37,590.00	\$48,376.00

The Board reviewed Pay Estimate No. 19 from Meyer & Associates in the amount of \$5,019.00 for engineering work completed to date on the Water Treatment Plant C Project.

The Board reviewed the Louisiana Compliance Questionnaire for the audit period of fiscal year 2024-2025.

The Board reviewed a Resolution to authorize the development of capital improvements for a new water treatment plant through the issuance of Revenue Bonds due to the growing demands of the Water District.

The Board reviewed a Timeline Schedule prepared by the Jones Walker Firm for bond approval through the Calcasieu Parish Police Jury and the Louisiana State Bond Commission.

A discussion was held on Well 4. Mr. Hoffpauir informed the Board that the Water District has performed several chlorination attempts to increase production. However, the production rate has remained relatively the same. Mr. Hoffpauir stated that the Board may consider an additional rehabilitation with cross washing as recommended by the geologist as a final attempt to increase production.

Mr. Hoffpauir informed the Board that the auditor will submit the 2024-2025 Fiscal Year Audit at a Special Meeting on September 9, 2025.

A motion was made by Mr. Tim Aguiard and seconded by Mr. Boo O'Quinn to accept Bolton Ford's Bid in the amount of \$34,995.00 for a Single Cab Truck and Mike Willis Ford's Bid in the amount of \$48,376.00 for a Crew Cab Truck, as being the lowest qualifiable bids, contingent upon verification of the specifications. The motion carried with all yeas and no nays.

A motion was made by Mrs. Donna DeBarge and seconded by Mr. Tim Aguiard to authorize payment to Meyer & Associates in the amount of \$5,019.00 for engineering work completed to date on the Water Treatment Plant C Project. The motion carried with all yeas and no nays.

A motion was made by Mr. Glen Franklin and seconded by Mr. Boo O'Quinn to authorize the President and the Secretary Treasurer to execute the Louisiana Compliance Questionnaire for the audit period of Fiscal Year 2024-2025 prepared by the Superintendent. The motion carried with all yeas and no nays.

A motion was made by Mr. Tim Aguiard and seconded by Mrs. Donna DeBarge to approve a Resolution authorizing the Water District to proceed with the development of a project for the acquisition and construction of improvements for the Waterworks System through the issuance of Revenue Bonds not to exceed \$10,000,000. The motion carried with all yeas and no nays.

A motion was made by Mrs. Donna DeBarge and seconded by Mr. Boo O'Quinn to authorize a final attempt to rehabilitate Well 4 in an effort to improve production. The motion carried with all yeas and no nays.

There being no further business, a motion was made by Mr. Boo O'Quinn seconded by Mrs. Donna DeBarge to adjourn. The motion carried with all yeas and no nays.

---

Boo O'Quinn , Secretary Treasurer of  
Water Works District 1, of Ward 1, of  
Calcasieu Parish