

MINUTES FOR REGULAR MEETING AUGUST 20, 2024

The Board of Commissioners of Water Works District 1, of Ward 1, of Calcasieu Parish, met for a Regular meeting held Tuesday, August 20, 2024 at 7:00 p.m. in the Water Works District office located at 265 Parish Road in Moss Bluff.

MEMBERS PRESENT: Donna DeBarge, Tim Aguiard, Boo O’Quinn, Glen Franklin and Joshua Thomas
SUPERINTENDENT: Gerald Hoffpauir
FOREMAN: Grant Avery

Mrs. Donna DeBarge called the meeting to order. A motion was made by Mr. Boo O’Quinn and seconded by Mr. Glen Franklin to accept the Minutes for the Agenda Meeting held August 13, 2024 as presented. The motion carried with all yeas.

Mr. Hoffpauir read the Status Report for the month of June 2024. The Water District had 8,810 active accounts.

Mr. Hoffpauir opened bids for a new truck to replace V-2. The bids were as follows:

All Star Buick GMC	\$44,595.00
Bolton Ford	\$46,997.00
Mike Willis Ford	\$39,884.00

A discussion was held on the Service Line Inventory Project. Mr. Hoffpauir informed the Board that the Water District has located all the remaining account locations that the contractor could not find with the exception of 57 locations that will require the Water District to systematically resolve at a later date. Mr. Hoffpauir further stated that an additional 329 accounts have been identified that were not on the original list which will be added to the contractor’s work when they return to complete the project after Labor Day.

A discussion was held on Service Pump 2 at Plant B. Mr. Hoffpauir informed the Board that the motor for the pump had shorted out and will require replacement.

A discussion was held on Well No. 8. Mr. Hoffpauir informed the Board that the well shaft has broken off completely after the 1st joint. Apparently, the break in the metal indicated an issue with the metal casting. Layne Christensen is in the process of pulling all the shafts and pump out for inspection to determine the extent of the damage.

Mr. Hoffpauir informed the Board that the Water District held a Preconstruction Conference on the Plant B Filter Replacement Project today with the contractor and engineer. The contractor has estimated to receive valves after Labor Day and begin demolition of the 1st 2 filters shortly after.

The Board reviewed Pay Estimate No. 21 from Meyer & Associates for work completed to date on the Plant B Filter Replacement Project.

The Board reviewed Pay Estimate Nos. 8 and 9 from Meyer & Associates for work completed to date on the New Water Treatment Plant C Project.

The Board reviewed a Meter Reader Proposal to allow 2 existing meter readers to assume additional routes to read for a nominal fee, in lieu of the Water District hiring an additional meter reader replacement.

The Board reviewed a Proposed Policy for Open Meetings VIA Electronic Means that will accommodate American Disability Act (ADA) compliant persons interested in attending Board Meetings.

A motion was made by Mr. Boo O'Quinn and seconded by Mr. Glen Franklin to accept the lowest qualified bid for a new truck to replace V-2 as specified, contingent upon the District Attorney's recommendation. The motion carried with all yeas and no nays.

A motion was made by Mr. Joshua Thomas and seconded by Mr. Tim Aguiard to authorize payment to Meyer & Associates in the amount of \$3,825.99 for work completed on the Plant B Filter Replacement Project, represented by Pay Estimate No. 21. The motion carried with all yeas and no nays.

A motion was made by Mr. Glen Franklin and seconded by Mr. Boo O'Quinn to authorize payment on the following Pay Estimates for work completed to date on the Treatment Plant C Project:

Pay Estimate No. 8 to Meyer & Associates in the amount of \$2,798.15

Pay Estimate No. 10 to Meyer & Associates in the amount of \$1,382.23

The motion carried with all yeas and no nays.

A motion was made by Mr. Joshua Thomas and seconded by Mr. Tim Aguiard to approve the Meter Reader Proposal for existing meter readers to acquire additional routes for nominal compensation, in lieu of hiring another meter reader replacement. The motion carried with all yeas and no nays.

A motion was made by Mr. Boo O'Quinn and seconded by Mr. Joshua Thomas to accept the Proposed Policy For Open Meeting VIA Electronic Means as presented by the Superintendent. The motion carried with all yeas and no nays.

There being no further business, a motion was made by Mr. Joshua Thomas seconded by Mr. Boo O'Quinn to adjourn. The motion carried with all yeas and no nays.

Tim Aguiard , Secretary Treasurer of
Water Works District 1, of Ward 1, of
Calcasieu Parish