

MINUTES FOR REGULAR MEETING JANUARY 16, 2024

The Board of Commissioners of Water Works District 1, of Ward 1, of Calcasieu Parish, met for a Regular meeting held Tuesday, January 16, 2024 at 7:00 p.m. in the Water Works District office located at 265 Parish Road in Moss Bluff.

MEMBERS PRESENT:	Donna DeBarge, Joshua Thomas, Tim Aguiard and Glen Franklin
MEMBERS ABSENT:	Boo O'Quinn
SUPERINTENDENT:	Gerald Hoffpauir
FOREMAN:	Grant Avery

Mrs. Donna DeBarge called the meeting to order. A motion was made by Mr. Tim Aguiard and seconded by Mr. Glen Franklin to accept the Minutes for the Agenda Meeting held January 9, 2024 as presented. The motion carried with all yeas.

Mr. Hoffpauir read the Status Report for the month of November 2023. There were 8,775 active accounts.

No Financial Report was available from the CPA due to inclement weather.

A discussion was held on a Resolution to authorize Emergency Pay for employees due to adverse weather conditions.

A discussion was held to procure proposals from local banks for banking services due to the rising cost of interest rates and service charges.

The Superintendent submitted a draft of the 2023 Annual Sexual Harassment Report as mandated by the State Legislature for the Board's review. The report indicated no Sexual Harassment Incidents for the reporting period of 2023.

A discussion was held on the Water District's Security Upgrade. Mr. Avery presented the Board documentation of the remaining work to be completed.

The Board reviewed Pay Estimate No. 14 on the Well 5 Generator Project.

The Board reviewed Pay Estimate No. 2 on the Plants A & B Sludge Removal Project. The Board reviewed Pay Estimate No. 3 on the Plant C Water Treatment Project.

The Board reviewed the 1st Quarter Safe Drinking Water Fee submitted for payment from the Health Department.

A motion was made by Mr. Glen Franklin and seconded by Mr. Joshua Thomas to adopt a Resolution For Emergency Pay for employees from 4:30 p.m. on January 15, 2024 to 1:00 p.m. on January 16, 2024 and from 7:00 a.m. on January 17, 2024 to 9:30 a.m. on January 17, 2024. The motion carried with all yeas and no nays.

A motion was made by Mr. Tim Aguillard and seconded by Mr. Glen Franklin to authorize the Superintendent to draft a Request For Proposals (RFP) for banking services from banks in the Moss Bluff area. The motion carried with all yeas and no nays.

A motion was made by Mr. Glen Franklin and seconded by Mr. Joshua Thomas to authorize the President to execute a Letter of Intent for Emerging Contaminants Funding up to \$3,000,000.00 through application of the Health Department's Drinking Water Revolving Loan Fund. The motion carried with all yeas and no nays.

A motion was made by Mr. Joshua Thomas and seconded by Mr. Tim Aguillard to adopt the Sexual Harassment Mandatory Annual Report for 2023, drafted by the Superintendent. The motion carried with all yeas and no nays.

A motion was made by Mr. Glen Franklin and seconded by Mr. Tim Aguillard to authorize Red Alert to complete the final upgrades on the Water District's Security System for the quoted price of \$7,698.00. The motion carried with all yeas and no nays.

A motion was made by Mr. Joshua Thomas seconded by Mr. Glen Franklin to authorize payment to Meyer & Associates in the amount of \$550.00 for work completed to date on the Well 5 Generator Project, as described in Pay Estimate No. 14. The motion carried with all yeas and no nays.

A motion was made by Mr. Joshua Thomas and seconded by Mr. Tim Aguillard to authorize payment to Meyer & Associates in the amount of \$2,020.50 for work completed to date on the Plants A & B Sludge Removal Project, as described in Pay Estimate No. 2. The motion carried with all yeas and no nays.

A motion was made by Mr. Glen Franklin and seconded by Mr. Joshua Thomas to authorize payment to Meyer & Associates in the amount of \$1,550.78 for work completed to date on the Water Treatment Plant C Project, as described in Pay Estimate No. 3. The motion carried with all yeas and no nays.

A motion was made by Mr. Tim Aguillard and seconded by Mr. Joshua Thomas to authorize payment to the Health Department in the amount of \$25,008.75 for the ^{Pt} Quarter 2024 Safe Drinking Water Fee. The motion carried with all yeas and no nays.

There being no further business, a motion was made by Mr. Joshua Thomas seconded by Mr. Glen Franklin to adjourn. The motion carried with all yeas and no nays.

Tim Aguillard, Secretary Treasurer of
Water Works District 1, of Ward 1, of
Calcasieu Parish