

MINUTES FOR REGULAR MEETING JANUARY 20, 2026

The Board of Commissioners of Water Works District 1, of Ward 1, of Calcasieu Parish, met for a Regular meeting held Tuesday January 20, 2026 at 7:00 p.m. in the Water Works District office located at 265 Parish Road in Moss Bluff.

MEMBERS PRESENT: Tim Aguillard, Boo O’Quinn, Glen Franklin, Donna DeBarge and Joshua Thomas
SUPERINTENDENT: Gerald Hoffpauir
FOREMAN: Grant Avery

Mr. Tim Aguillard called the meeting to order. A motion was made by Mr. Boo O’Quinn and seconded by Mr. Glen Franklin to accept the Minutes for the Agenda Meeting held January 13, 2026 as presented. The motion carried with all yeas and no nays.

Mr. Hoffpauir read the Status Report for the Month of November 2025. There were 8,955 active accounts.

Mr. Hoffpauir read the Financial Report prepared by Steirman Whitfield & Company for the Month of December 2025. The Water District expended 51.13% in Production & Distribution expenses budgeted year to date and 54.98% in General & Administrative expenses year to date.

A discussion was held on the Plant B Influent Meter. Mr. Hoffpauir informed the Board that the manufacturer has replaced the defective meter and the Water District has verified the influent flow from Well 4 has stabilized to 1,640 gallons per minute.

The Board reviewed the Ultrasonic Scan Report on Filter C at Plant A prepared by Acuren. The Report indicated a maximum shell wall thickness loss of 42.90%. Mr. Hoffpauir stated that it would not be feasible to refurbish the filter internals with the current condition of the outer shell.

The Board reviewed the Sexual Harassment Mandatory Annual Report provided by the Superintendent. The report reflected no Sexual Harassment Complaints during the reporting year of 2025.

The Board reviewed the Health Department’s 4th Quarter Safe Drinking Water Invoice for 2025.

The Board reviewed a Resolution to authorize the Water District to enter into a Sub-Recipient Agreement with the Calcasieu Parish Police Jury for the Electronic Meter Register Replacement Project Phase 1.

A discussion was held to apply for the 2025-2026 Community Water Enrichment Application for the Meter Register Replacement Project Phase 2.

A discussion was held to recognize Mr. Glen Franklin for 37 years of service as Board Commissioner of Water Works District No. 1. Mr. Franklin announced his resignation from the Board due to health reasons. Mr. Franklin will be honored at a later date.

A discussion was held to elect an officer for Secretary Treasurer to replace Mr. Glen Franklin's elected position.

A motion was made by Mr. Boo O'Quinn and seconded by Mrs. Donna DeBarge to authorize payment to Acuren in the amount of \$5,315.00 for the Filter C Ultrasonic Scans at Plant A. The motion carried with all yeas and no nays.

A motion was made by Mr. Joshua Thomas and seconded by Glen Franklin to accept the Sexual Harassment Mandatory Annual Report for 2025 prepared by the Superintendent. The motion carried with all yeas and no nays.

A motion was made by Mrs. Donna DeBarge and seconded by Mr. Boo O'Quinn to authorize payment to the Department of Health's Safe Drinking Water Fee for the 4th Quarter of 2025 in the amount of \$25,521.75. The motion carried with all yeas and no nays.

A motion was made by Mr. Joshua Thomas and seconded by Mr. Boo O'Quinn to approve a Resolution for Water Works District No. 1 of Ward 1 to authorize the President to execute a Sub-Recipient Agreement with the Calcasieu Parish Police Jury for the 2526 LGAP Award in the amount of \$66,250.00 to help finance the Meter Register Replacement Project Phase 1. The motion carried with all yeas and no nays.

A motion was made by Mr. Glen Franklin seconded by Mr. Boo O'Quinn to authorize Water Works District No. 1 of Ward 1 to apply for the 2025-2026 Community Water Enrichment Application to help fund the Meter Register Replacement Project Phase 2. The motion carried with all yeas and no nays.

A motion was made by Mr. Boo O'Quinn and seconded by Mr. Joshua Thomas to elect Mrs. Donna DeBarge for the office of Secretary/Treasurer for Water Works District No. 1. The motion carried with all yeas and no nays.

There being no further business, a motion was made by Mr. Joshua Thomas and seconded by Mrs. Donna DeBarge to adjourn. The motion carried with all yeas and no nays.

Donna DeBarge, Secretary Treasurer of
Water Works District 1, of Ward 1, of
Calcasieu Parish