

MINUTES FOR REGULAR MEETING JANUARY 28, 2025

The Board of Commissioners of Water Works District 1, of Ward 1, of Calcasieu Parish, met for a Regular meeting held Tuesday January 28, 2025 at 7:00 p.m. in the Water Works District office located at 265 Parish Road in Moss Bluff.

MEMBERS PRESENT: Joshua Thomas, Tim Aguiard, Boo O'Quinn Glen Franklin and Donna DeBarge
SUPERINTENDENT: Gerald Hoffpauir
FOREMAN: Grant Avery

Mr. Joshua Thomas called the meeting to order. A motion was made by Donna DeBarge and seconded by Boo O'Quinn to accept the Minutes for the Agenda Meeting held January 14, 2025 as presented. The motion carried with all yeas. Mr. Hoffpauir read the Status Report for the month of November, 2024. There were 8,850 active accounts. Mr. Hoffpauir read the Financial Report prepared by Steirman Whitfield & Company for the month of December, 2024. The Water District received 59.77% in revenues over expenses budgeted year to date.

The Board reviewed an invoice submitted from the Department of Health for the 4th Quarter 2024 Safe Drinking Water Fee in the amount of \$25,222.50.

The Board reviewed the Sexual Harassment Mandatory Annual Report For 2024 prepared by the Superintendent. The report indicated that there were no incidents of sexual harassment for calendar year 2024.

A discussion was held on Wells 3 and 4. The Board reviewed a proposal from Layne to rehabilitate Well 4 after it began breaking suction immediately upon completion of relining the well from sand intrusion. The Board also reviewed a proposal from Layne to rehabilitate Well 3 to recover loss production from iron bacteria. The rehabilitation process includes cross washing the well screens with acid to remove accumulated iron bacteria.

A discussion was held on the generator for Well 7. Mr. Hoffpauir informed the Board that all attempts to rectify the reliability of the generator failed prior to the arrival of Winter Storm Enzo. Therefore, a rental generator was secured along with an auxiliary fuel tank in the event the Water District lost power due to the inclement weather. Mr. Hoffpauir stated that the generator serviceman has ordered another regulator to hopefully resolve the problem.

Mr. Hoffpauir informed the Board that collections for the December Utility Billing Cycle were delayed in part due to MLK Day, but mainly attributed to the Winter Storm Enzo. Mr. Hoffpauir asked the Board's consideration to forego the December Billing Cycle Collections until the following month due to the short window to mail and collect outstanding payments.

A discussion was held on Emergency Pay for employees during Winter Storm Enzo. Mr. Hoffpauir informed the Board that due to inclement weather, it was necessary for the Plant Operators to monitor and operate the plants from 9:00 p.m. on January 20th through 7:00 a.m. on January 23, 2025. Adverse road conditions during this time restricted access to and from work for all other employees. However, some employees responded to emergency calls from customers with broken water lines on January 22, 2025.

The Board reviewed Pay Estimate Nos. 13 and 14 for work completed to date on the Plant C Project.

The Board reviewed Pay Estimate Nos. 33, 34, and 35 for work completed to date on the Plant B Filter Replacement Project.

A motion was made by Mr. Tim Aguillard and seconded by Mr. Boo O'Quinn to authorize payment to the Health Department for the 4th Quarter 2024 Safe Drinking Water Fee in the amount of \$25,222.50. The motion carried with all yeas and no nays.

A motion was made by Mrs. Donna DeBarge and seconded by Mr. Glen Franklin to adopt the Sexual Harassment Mandatory Annual Report for 2024 prepared by the Superintendent. The motion carried with all yeas and no nays.

A motion was made by Mr. Boo O'Quinn and seconded by Mrs. Donna DeBarge to accept Layne's proposals to rehabilitate Wells 3 and 4 in an effort to recover the production losses due to iron bacteria. The motion carried with all yeas and no nays.

A motion was made by Mrs. Donna DeBarge and seconded by Mr. Glen Franklin to rescind collection charges for the December Billing Cycle due to delays caused by Winter Storm Enzo. The motion carried with all yeas and no nays.

A motion was made by Mr. Boo O'Quinn and seconded by Mr. Tim Aguillard to adopt a Resolution establishing Employee Emergency Pay Provisions for Winter Storm Enzo. The motion carried with all yeas and no nays.

A motion was made by Mr. Glen Franklin and seconded by Mr. Boo O'Quinn to authorize payment on the following Pay Estimates for work completed to date on the Water Treatment Plant C Project:

Pay Estimate No. 13 payable to Meyer & Associates in the amount of \$620.23

Pay Estimate No. 14 payable to Blueprint & Copy in the amount of \$100.68

The motion carried with all yeas and no nays.

A motion was made by Mrs. Donna DeBarge and seconded by Mr. Glen Franklin to authorize payment on the following Pay Estimates for work completed to date on the Plant B Filter Replacement Project.

Pay Estimate No. 33 to Tullier Services LLC in the amount of \$233,795.95

Pay Estimate No. 34 to Meyer & Associates in the amount of \$3,825.99

Pay Estimate No. 35 to Meyer & Associates in the amount of \$474.46

The motion carried with all yeas and no nays.

There being no further business, a motion was made by Mr. Boo O'Quinn and seconded by Mrs. Donna DeBarge to adjourn. The motion carried with all yeas and no nays.

Boo OQuinn, Secretary Treasurer of
Water Works District 1, of Ward 1, of
Calcasieu Parish