

MINUTES FOR REGULAR MEETING JULY 16, 2024

The Board of Commissioners of Water Works District 1, of Ward 1, of Calcasieu Parish, met for a Regular meeting held Tuesday, July 16, 2024 at 7:00 p.m. in the Water Works District office located at 265 Parish Road in Moss Bluff.

MEMBERS PRESENT: Donna DeBarge, Tim Aguillard, Boo O'Quinn, Glen Franklin and Joshua Thomas

FOREMAN: Grant Avery

Mrs. Donna DeBarge called the meeting to order. A motion was made by Mr. Boo O'Quinn and seconded by Mr. Glen Franklin to accept the Minutes for the Agenda Meeting held July 9, 2024 as presented. The motion carried with all yeas.

Mr. Avery read the Status Report for the Month of May 2024. The report reflected 8,792 active accounts.

Mr. Aguillard read the Financial Report prepared by Steirman Whitfield & Company for the Month of June 2024. The Water District expended 80.95% in Production & Distribution expenses budgeted year to date and 86.60% in General & Administrative expenses year to date.

Mr. Avery informed the Board of the Superintendent closing the Capital One Customer Account and transferring the funds to the new b1 BANK Customer Deposit Account. Mr. Avery also informed the Board that the Superintendent has wired additional funds from the Chase Operation Account to the b1 BANK Revenue Account in order to receive a higher interest rate.

A discussion was held on the Well 5 Generator Project. Mr. Avery informed the Board that Mr. Wayne Harris has instructed the contractor to order new Mission controls and replace the existing inoperative controls.

A discussion was held on the Service Line Inventory Project. Mr. Avery informed the Board that the Water District is in the process of locating and recording coordinates on 400 meters under contract that the Contractor could not find. Once the Water District completes its findings, the contractor will be notified to return to complete the project.

The Board reviewed an invoice for the Health Department's 2nd Quarter 2024 Safe Drinking Fee.

The Board reviewed Pay Estimate No. 6 to Meyer & Associates for Excavation and Documentation of existing Potable Water Service Piping.

The Board reviewed Pay Estimate No. 9 to Meyer & Associates for work completed to date on the New Water Treatment Plant C Project for the Drinking Water Revolving Loan Fund Application.

The Board reviewed Pay Estimate No. 20 to Meyer & Associates for work completed to date on the Well 5 Generator Project

The Board reviewed Truck Specifications to replace V-2

The Board reviewed a proposed policy to address meter box antennas damaged by the customer.

The Board reviewed an audit proposal from Steven DeRouen & Associates for fiscal year 2023-2024.

A motion was made by Mr. Boo O'Quinn and seconded by Mr. Glen Franklin to authorize payment to the Louisiana Department of Health in the amount of \$25,057.20 for the 2nd Quarter Safe Drinking Water Fee. The motion carried with all yeas and no nays.

A motion was made by Mr. Joshua Thomas and seconded by Mr. Tim Aguillard to authorize payment to Meyer & Associates in the amount of \$229.68 for work completed to date on Service Line Inventory Project, represented by Pay Estimate No. 6. The motion carried with all yeas and no nays.

A motion was made by Mr. Glen Franklin and seconded by Mr. Boo O'Quinn to authorize payment to Meyer & Associates in the amount of \$2,052.12 for work completed to date on the Water Treatment Plant C Project, represented by Pay Estimate No. 9. The motion carried with all yeas and no nays.

A motion was made by Mr. Joshua Thomas and seconded by Mr. Tim Aguillard to authorize payment to Meyer & Associates in the amount of \$459.36 for work completed to date on Well 5 Generator Project, represented by Pay Estimate No. 20. The motion carried with all yeas and no nays.

A motion was made by Mr. Boo O'Quinn and seconded by Mr. Glen Franklin to accept the proposed Truck Specifications to replace V-2. The motion carried with all yeas and no nays.

A motion was made by Mr. Joshua Thomas and seconded by Mr. Tim Aguillard to accept the proposed Antenna Replacement Policy. The motion carried with all yeas and no nays.

A motion was made by Mr. Tim Aguillard and seconded by Mr. Joshua Thomas to authorize the engagement of Steven DeRouen & Associates, LLC as auditor for the 2023-2024 Fiscal Year. The motion carried with all yeas and no nays.

There being no further business, a motion was made by Mr. Boo O'Quinn seconded by Mr. Glen Franklin to adjourn. The motion carried with all yeas and no nays.

Tim Aguillard , Secretary Treasurer of
Water Works District 1, of Ward 1, of
Calcasieu Parish