

MINUTES FOR REGULAR MEETING JUNE 16, 2025

The Board of Commissioners of Water Works District 1, of Ward 1, of Calcasieu Parish, met for a Regular meeting held Monday June 16, 2025 at 7:00 p.m. in the Water Works District office located at 265 Parish Road in Moss Bluff.

MEMBERS PRESENT: Joshua Thomas, Boo O'Quinn and Glen Franklin
MEMBERS ABSENT: Tim Aguillard and Donna DeBarge
SUPERINTENDENT: Gerald Hoffpauir
FOREMAN: Grant Avery

Mr. Joshua Thomas called the meeting to order. A motion was made by Mr. Boo O'Quinn and seconded by Mr. Glen Franklin to accept the Minutes for the Agenda Meeting held June 10, 2025 as presented. The motion carried with all yeas and no nays. Mr. Hoffpauir read the Status Report for the month of April 2025. There were 8,948 active accounts. Mr. Hoffpauir read the Financial Report prepared by Steirman Whitfield & Company for the month of May. The Water District received 119.52% of the revenues over expenses budgeted year to date.

A discussion was held on the Meter Register Replacement Project Phase 3. Mr. Hoffpauir informed the Board that the project is complete and the Water District has received a \$125,000 Gaming Fund Reimbursement from the Calcasieu Parish Police Jury.

A discussion was held on Well 4. Mr. Hoffpauir informed the Board that he has scheduled a three-way conference call tomorrow with Layne and Water Systems Engineering to discuss the analytical results from samples taken after the Well began losing production from the rehab. He will present the findings and recommendations to the Board at the next scheduled meeting.

Mr. Avery informed the Board that a 4" water main is exposed in the ditch on Jug Says Road. The Parish has offered to install a 36" drainage pipe and backfill with dirt provided the Water District pays the cost of 40' of drainage pipe.

The Board reviewed Pay Estimates 16, 17 and 18 from Meyer & Associates for work completed to date on the Water Treatment Plant C Project.

The Board reviewed Pay Estimates 45, 46, 47 and 48 from Meyer & Associates for work completed to date on the Plant B Filter Replacement Project.

A discussion was held to engage an auditor for fiscal year 2024-2025.

The Board reviewed proposed Budget Amendments for Fiscal Year 2024-2025 prepared by the Superintendent.

The Board reviewed a proposed Budget for Fiscal Year 2025-2026 prepared by the Superintendent.

A motion was made by Mr. Boo O'Quinn and seconded by Mr. Glen Franklin to authorize the purchase of 40' of 36" drainage pipe on Jug Says Road to cover up an exposed 4" main line with an agreement that the Parish install the drainage pipe. The motion carried with all yeas and no nays.

A motion was made by Mr. Boo O'Quinn and seconded by Mr. Glen Franklin to authorize payment on the following Pay Estimates for work completed to date on the Water Treatment Plant C Project:

Pay Estimate No. 16 to Meyer & Associates in the amount of \$2,509.50

Pay Estimate No. 17 to Meyer & Associates in the amount of \$173.97

Pay Estimate No. 18 to Meyer & Associates in the amount of \$6,556.00

The motion carried with all yeas and no nays.

A motion was made by Mr. Glen Franklin and seconded by Mr. Boo O'Quinn to authorize payment on the following Pay Estimates for work completed to date on the Plant B Filter Replacement Project:

Pay Estimate No. 45 to Meyer & Associates in the amount of \$6,376.65

Pay Estimate No. 46 to Meyer & Associates in the amount of \$838.20

Pay Estimate No. 47 to Clerk of Courts in the amount of \$105.00

Pay Estimate No. 48 to Tullier Services, LLC in the amount of a \$200,318.00

Pay Estimate No. 49 to Meyer & Associates in the amount of \$6,376.65

The motion carried with all yeas and no nays.

A motion was made by Mr. Boo O'Quinn and seconded by Mr. Glen Franklin to engage Steven DeRouen & Associates, LLC as auditor for the Water District 2024-2025 fiscal year audit statements and federal grant awards. The motion carried with all yeas and no nays.

A motion was made by Mr. Glen Franklin and seconded by Mr. Boo O'Quinn to accept the 2024-2025 Proposed Budget Amendments recommended by the Superintendent. The motion carried with all yeas and no nays.

A motion was made by Mr. Boo O'Quinn and seconded by Mr. Glen Franklin to accept the following 2025-2026 Fiscal Year Budget prepared by the Superintendent.

Gross Income	\$4,460,060	
Operating Expenses	<u>\$3,122,131</u>	
Operating Net Income		\$1,337,929

Capital Outlay:

Source of Funds

Operating Net Income	\$1,337,929
Safe Drinking Water Gross Collection	\$109,000
Calcasieu Parish Sewer Fees	\$180,000
State Capital Outlay To Repaint Tower A	\$500,000
Calcasieu Parish Gaming Fund For Well 9	\$300,000
Water Treatment Plant C Interim Loan	\$2,871,560

Water District Capital Improvements Fund	<u>\$1,000,000</u>	
Total Source Income		\$6,298,489
Total Capital Expenditures		<u>\$6,135,410</u>
Projected Fund Balance 6/30/2026		\$163,079

The motion carried with all yeas and no nays.

There being no further business, a motion was made by Mr. Boo O'Quinn and seconded by Mr. Glen Franklin to authorize adjourn. The motion carried with all yeas and no nays.

Boo OQuinn, Secretary Treasurer of
Water Works District 1, of Ward 1, of
Calcasieu Parish