

**MINUTES FOR
REGULAR MEETING
JUNE 21, 2022**

The Board of Commissioners of Water Works District 1, of Ward 1, of Calcasieu Parish, met for a Regular meeting held Tuesday, June 21, 2022 at 7:00 p.m. in the Water Works District office located at 265 Parish Road in Moss Bluff.

MEMBERS PRESENT: Boo O’Quinn, Glen Franklin, Donna DeBarge, Joshua Thomas,
and Tim Aguillard
SUPERINTENDENT: Gerald Hoffpauir
FOREMAN: Grant Avery
PROJECT ENGINEER: Wayne Harris

Mr. Boo O’Quinn called the meeting to order. A motion was made by Mr. Glen Franklin and seconded by Mrs. Donna DeBarge to accept the Minutes for the Agenda Meeting held June 14, 2022 as presented. The motion carried with all yeas and no nays. Mr. Hoffpauir read the Status Report for the month of April 2022. There were 8,740 active accounts. Mr. Hoffpauir read the Financial Report for the month of May 2022 prepared by Steirman Whitfield & Company. The Water District received 95.51% in revenues over expenses budgeted year to date.

Mr. Wayne Harris opened the Labor Bids for the Indian Bayou Subdivision Water Line Overlay Project. The Bids were as follows:

Contractor	Amount
Apeck Construction, LLC	\$265,621.00
Blake D. Hines, Inc.	\$289,445.00
MPB Construction, LLC	\$254,760.00

Mr. Hoffpauir informed the Board that Cultivate Branding has recorded short informational videos for the District’s Facebook page and will begin posting them tomorrow. Additional videos for the site will be forthcoming.

Mr. Hoffpauir informed the Board that the Water District has agreed to assist the Calcasieu Parish Police Jury’s Communications and Media Department in providing video content on Special Service District roles within the Parish related to Water Districts. The content will be displayed on the Parish’s website for generic information.

A discussion was held on procuring an easement to run a gas line to Well No. 5 for newly proposed generator.

The Board reviewed Pay Estimate No. 4 on the Plant B Filter Banks A & B Project.

The Board reviewed Pay Estimate Nos. 8, 9, and 10 on the Repainting Interior of Tower B & Exterior Tower C Project.

The Board reviewed Pay Estimate No. 1 on the Generator For Well No. 5 Project.

The Board reviewed Budget Amendments for Fiscal Year 2021-2022.

The Board reviewed the Proposed Budget for Fiscal Year 2022-2023.

A motion was made by Mrs. Donna DeBarge and seconded by Mr. Glen Franklin to accept the lowest qualified bid for labor on the Indian Bayou Subdivision Water Line Overlay Project Phase 2, as recommended by Meyer & Associates. The Motion carried with all yeas and no nays.

A motion was made by Mr. Tim Aguillard and seconded by Mr. Joshua Thomas to authorize the Superintendent to procure an easement for a gas line to Well No. 5 for a proposed generator. The motion carried with all yeas and no nays.

A motion was made by Mrs. Donna DeBarge and seconded by Mr. Glen Franklin to authorize payment to Meyer & Associates in the amount of \$2,289.00 for Pay Estimate No. 4 on the Plant B Filter Banks A & B Replacement Project. The motion carried with all yeas and no nays.

A motion was made by Mr. Glen Franklin and seconded by Mr. Joshua Thomas to authorize payment for the following Pay Estimates On the Repainting Tower B Interior & Tower C Exterior Project.

Pay Estimate No. 8 to Meyer & Associates in the amount of \$1,006.44
Pay Estimate No. 9 to Clerk of Court in the amount of \$105.00
Pay Estimate No. 10 to Maguire Iron, Inc. in the amount of \$128,550.00

A motion was made by Mrs. Donna DeBarge and seconded by Mr. Joshua Thomas to authorize payment to Meyer & Associates in the amount of \$143.55 for work completed to date on the Well 5 Generator Project. The motion carried with all yeas and no nays.

A motion was made by Mr. Glen Franklin and seconded by Mr. Tim Aguillard to accept the Budget Amendments For Fiscal Year 2021-2022 as prepared by the Superintendent. The motion carried with all yeas and no nays.

A motion was made by Mrs. Donna DeBarge and seconded by Mr. Joshua Thomas to accept the following 2022-2023 Fiscal Year Budget.

Gross Income	\$3,829,577	
Operating Expenses	<u>\$2,653,524</u>	
Operating Net Income		\$1,176,053

Capital Outlay:

Source of Funds

Operating Net Income	\$1,176,053
Health Department Fund	\$106,092
Indian Bayou Sub Gaming Funds Phase 2	\$125,000
Pinewood Rd. Gaming Funds	\$125,000
American Rescue Plan	\$3,000,000

Water District Capital Improvements Fund	\$200,000	
Louisiana Capital Outlay For Plant C	\$600,000	
Estimated Revenue from Prior Year	<u>\$571,926</u>	
Total Source Income		\$5,904,071
Total Capital Expenditures		<u>\$5,571,684</u>
Projected Fund Balance 6/30/2023		\$332,387

The motion carried with all yeas and no nays.

There being no further business, a motion was made by Mr. Glen Franklin and seconded by Mrs. Donna DeBarge to adjourn. The motion carried with all yeas and no nays.

Donna DeBarge, Secretary Treasurer of
Water Works District 1, of Ward 1, of
Calcasieu Parish