

## **MINUTES FOR REGULAR MEETING MARCH 15, 2022**

The Board of Commissioners of Water Works District 1, of Ward 1, of Calcasieu Parish, met for a Regular meeting held Tuesday, March 15, 2022, at 7:00 p.m. in the Water Works District office located at 265 Parish Road in Moss Bluff.

MEMBERS PRESENT: Boo O’Quinn, Glen Franklin, Donna DeBarge, Joshua Thomas  
ABSENT: Tim Aguillard  
SUPERINTENDENT: Gerald Hoffpauir  
FOREMAN: Grant Avery  
PROJECT ENGINEER: Wayne Harris

Mr. Boo O’Quinn called the meeting to order. A motion was made by Mr. Glen Franklin and seconded by Mrs. Donna DeBarge to accept the Minutes for the Agenda Meeting held March 8, 2022 as presented. The motion carried with all yeas and no nays. Mr. Hoffpauir read the Status Report for the month of January 2022. There were 8,741 active accounts. Mr. Hoffpauir read the Financial Report for the month of February 2022 prepared by Steirman Whitfield & Company. The Water District received 55.28% in revenues over expenses budgeted year to date.

Mr. Wayne Harris opened the only bid received from advertisement of labor on the Meter Replacement Project Phase 2. The bid was as follows:

Core & Main	\$84,421.00
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A discussion was held on the Water Sector Program requirement for the District to provide security of construction funds prior to the award of grant funding for engineering on the Plant C Project. Mr. Wayne Harris informed the Board that the resolution may be to transfer the Water Sector Grant funding application back to Capital Outlay funding.

Mr. Hoffpauir informed the Board that he attended a Zoom meeting with the Health Department and their contractors for administering the Area Wide Optimization Program. Their team will review all operations for a week and offer best industry practices where needed.

Mr. Hoffpauir informed the Board that Cultivate Branding LLC has established a Facebook page for Calcasieu Water Works District 1 and began posting and interacting with customers on the District’s behalf. Informative video content is scheduled for April.

The Board reviewed Pay Estimate No. 1 on the Plant B Filter Replacement Project.

The Board reviewed Pay Estimate Nos. 2 and 3 On the Repainting Towers B & C Project.

The Board reviewed Pay Estimate No. 2 on the Plant B Filter Scan Project.

Mr. Hoffpauir informed the Board that the District has nearly expended the Meter Register Replacement Budget for this fiscal year due to meters beginning to experience battery failure. An amendment of an additional \$45,000 to the budget should provide allocations to cover the remaining fiscal year.

A motion was made by Mr. Glen Franklin and seconded by Mrs. Donna DeBarge to accept Core & Main's bid in the amount of \$84,421.00 as the lowest qualified bid for labor on the Meter Replacement Project Phase 2, as recommended by Meyer & Associates. The motion carried with all yeas and no nays.

A motion was made by Mr. Joshua Thomas and seconded by Mr. Glen Franklin authorize payment to Meyer & Associates in the amount of \$5,722.50 for Pay Estimate No. 1 on the Plant B Filter Replacement Project. The motion carried with all yeas and no nays.

A motion was made by Mrs. Donna DeBarge and seconded by Mr. Joshua Thomas to authorize payment for the following Pay Estimates on the Repainting Towers B and C Project:

Pay Estimate No. 2 to Meyer & Associates in the amount of \$2,342.48

Pay Estimate No. 3 to Clerk of Court in the amount of \$305.00

The motion carried with all yeas and no nays.

A motion was made by Mr. Glen Franklin and seconded by Mrs. Donna DeBarge to authorize payment to Meyer & Associates in the amount of \$730.80 for Pay Estimate No. 1 on the Plant B Filter Scan Project. The motion carried with all yeas and no nays.

A motion was made by Mrs. Donna DeBarge and seconded by Mr. Glen Franklin to increase the Meter Register Replacement Budget an additional \$45,000 for the current fiscal year. The motion carried with all yeas and no nays.

There being no further business, a motion was made by Mr. Glen Franklin and seconded by Mr. Joshua Thomas to adjourn. The motion carried with all yeas and no nays.

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Donna DeBarge, Secretary Treasurer of  
Water Works District 1, of Ward 1, of  
Calcasieu Parish