

MINUTES FOR REGULAR MEETING MARCH 17, 2026

The Board of Commissioners of Water Works District 1, of Ward 1, of Calcasieu Parish, met for a Regular meeting held Tuesday March 17, 2026 at 7:00 p.m. in the Water Works District office located at 265 Parish Road in Moss Bluff.

MEMBERS PRESENT: Tim Aguillard, Boo O'Quinn, Donna DeBarge, Joshua Thomas and Gilbert Franklin
SUPERINTENDENT: Gerald Hoffpauir
FOREMAN: Grant Avery

Mr. Tim Aguillard called the meeting to order. A motion was made by Mr. Boo O'Quinn and seconded by Mrs. Donna DeBarge to accept the Minutes for the Agenda Meeting held March 10, 2026 as presented. The motion carried with all yeas and no nays.

Mr. Hoffpauir read the Status Report for the Month of January 2025. There were 8,968 active accounts.

Mr. Hoffpauir read the Financial Report prepared by Steirman Whitfield & Company for the Month of February 2026. The Water District expended 63.90% in Production & Distribution expenses budgeted year to date and 65.96% in General & Administrative expenses year to date.

A discussion was held on the proposed Well 9 location. Mr. Hoffpauir informed the Board that it was the consensus of the Well Driller and Geologist that the proposed site should be a suitable location that would not interfere with production rates of the adjacent wells. Mr. Hoffpauir further stated that a request for consideration for the sale of the property has been forwarded to the owners and the Water District is waiting for a response.

Mr. Hoffpauir presented the Board with b1 Bank Corporate Authorization Resolution Documents for execution of the signers on the Water District's bank accounts.

A discussion was held on the auctions of trucks V-1 and V-10 that will be replaced by new trucks. Mr. Avery informed the Board that the Pedersen Auction on Saturday received a highest bid of \$16,000.00 for V-1 and a highest bid of \$3,500.00 for V-10.

The Board reviewed an ad request for the publisher of the Department of Transportation's Annual Louisiana Transportation Publication that references public projects. The Board also reviewed the legal requirements that public entities must meet for constitutional use of public funds.

A discussion was held on the \$66,250.00 LGAP Grant Award for the Water Meter Register Replacement Project Phase 1. Mr. Hoffpauir informed the Board that the Cooperative Endeavor Agreement has been fully executed and the Water District has the authority to proceed with the project.

The Board reviewed Pay Estimate Nos. 29 and 30 for work completed to date on the Water Treatment Plant C Project.

The Board reviewed Pay Estimate Nos. 2, 3, and 4 on the Tower A Repainting Project.

The Board reviewed Pay Estimate No. 1 on the Filter C Replacement Project at Plant A.

The Board reviewed a plat for water service to Cypress Trace Subdivision Phase 2.

The Board reviewed a plat for water service to Porter's Cove Subdivision Phase 5.

A motion was made by Mr. Boo O'Quinn and seconded by Mrs. Donna DeBarge to reject the authorization to support the Louisiana Transportation Annual Publication as being viewed as a gray area of validating the criteria for the use of public funds. The motion carried with all yeas and no nays.

A motion was made by Mrs. Donna DeBarge seconded by Mr. Boo O'Quinn to authorize the advertisement for material bids on the Water Meter Register Replacement Project Phase 1. The motion carried with all yeas and no nays.

A motion was made by Mr. Joshua Thomas and seconded by Mr. Gilbert Franklin to authorize payment on the following Pay Estimates for work completed to date on the Water Treatment Plant C Project:

Pay Estimate No. 29 to Meyer & Associates in the amount of \$7,528.50

Pay Estimate No. 30 to Meyer & Associates in the amount of \$4,033.55. The motion carried with all yeas and no nays.

A motion was made by Mr. Boo O'Quinn and seconded by Mr. Joshua Thomas to authorize payment on the following Pay Estimates for work completed to date on the Plant A Repainting Project:

Pay Estimate No. 2 to Meyer & Associates in the amount of \$1,019.18

Pay Estimate No. 3 to Clerk of Court in the amount of \$305.00

Pay Estimate No. 4 to Stephens TPS Inc. in the amount of \$30,875.00

The motion carried with all yeas and no nays.

A motion was made by Mrs. Donna DeBarge and seconded by Mr. Joshua Thomas to authorize payment to Meyer & Associates in the amount of \$16,222.50 for work completed to date on the Filter C Replacement Project at Plant A, represented by Pay Estimate No. 1. The motion carried with all yeas and no nays.

A motion was made by Mr. Gilbert Franklin seconded by Mr. Boo O'Quinn to authorize water service to Cypress Trace Subdivision Phase 2, contingent upon the installation is in accordance to the Water District's specifications. The motion carried with all yeas and no nays.

A motion was made by Mrs. Donna DeBarge and seconded by Mr. Joshua Thomas to authorize water service to Porter's Cove Subdivision Phase 5, contingent upon the installation is in accordance to the Water District's specifications. The motion carried with all yeas and no nays.

There being no further business, a motion was made by Mr. Boo O'Quinn and seconded by Mrs. Donna DeBarge to adjourn. The motion carried with all yeas and no nays.

Donna DeBarge, Secretary Treasurer of
Water Works District 1, of Ward 1, of
Calcasieu Parish