

MINUTES FOR REGULAR MEETING MAY 20, 2025

The Board of Commissioners of Water Works District 1, of Ward 1, of Calcasieu Parish, met for a Regular meeting held Tuesday May 20, 2025 at 7:00 p.m. in the Water Works District office located at 265 Parish Road in Moss Bluff.

MEMBERS PRESENT: Joshua Thomas, Boo O'Quinn Glen Franklin and Donna DeBarge
MEMBERS ABSENT: Tim Aguiard
SUPERINTENDENT: Gerald Hoffpauir
FOREMAN: Grant Avery

Mr. Joshua Thomas called the meeting to order. A motion was made by Mr. Boo O'Quinn and seconded by Mrs. Donna DeBarge to accept the Minutes for the Agenda Meeting held May 6, 2025 as presented. The motion carried with all yeas and no nays. Mr. Hoffpauir read the Status Report for the month of March 2025. There were 8,885 active accounts. Mr. Hoffpauir read the Financial Report prepared by Steirman Whitfield & Company for the month of April 2025. The Water District received 104.19% of the revenues over expenses budgeted year to date.

A discussion was held on mandatory Sexual Harassment Training for public employees and Board Members.

A discussion was held on Well 3. Mr. Hoffpauir informed the Board that the pump, column pipe and shafts have been replaced. However, the contractor broke the discharge head during installation and is responsible for replacing it on his own. The contractor estimates the job will be completed at end of next week.

A discussion was held on the Water Quality Report for 2024. Mr. Hoffpauir informed the Board that Notices will be mailed to all of the Water District's customers tomorrow. The Notice will direct customers to locate the report on the homepage of the Water District's website at waterdistrictone.com.

A discussion was held on the Louisiana Drinking Water Revolving Load Fund for the Plant C Water Treatment Project. Mr. Hoffpauir informed the Board that the Water District received confirmation that the managerial and financial portions of the Business Plan has been accepted. The Water District has also received confirmation that the Engineering Contract between the Water District and Meyer & Associates has been accepted as well. The engineer has plans to accelerate the engineering specification to hopefully be ready to bid the project before the end of the year.

The Board reviewed Change Order 3 on the Plant B Filter Replacement Project.

Mr. Hoffpauir informed the Board that the Water District has received ARPA reimbursement checks from the Parish for Pay Application Nos. 7 and 8 on the Plant B Filter Replacement Project.

The Board reviewed Pay Estimates 42 and 43 from Meyer & Associates for work completed to date on the Plant B Filter Replacement Project.

A discussion was held on an employee pay review for Fiscal Year 2025-2026.

A motion was made by Mr. Glen Franklin and seconded by Mrs. Donna DeBarge to authorize the President to execute the Change Order No. 3 Document on the Plant B Filter Replacement Project to extend the contract 63 days due to delays in receiving the filter media. The motion carried with all yeas and no nays.

A motion was made by Mrs. Donna DeBarge and seconded by Mr. Glen Franklin to authorize payment to Meyer & Associates on the following Pay Estimates for work completed to date on the Plant B Filter Replacement Project:

Pay Estimate No. 42 to Meyer & Associates in the amount of \$3,825.99

Pay Estimate No. 43 to Meyer & Associates in the amount of \$283.80

The motion carried with all yeas and no nays.

A motion was made by Mrs. Donna DeBarge and seconded by Mr. Glen Franklin to authorize a 3% employee pay increase for fiscal year 2025-2026. The motion carried with all yeas and no nays.

There being no further business, a motion was made by Mrs. Donna DeBarge and seconded by Mr. Boo O'Quinn to adjourn. The motion carried with all yeas and no nays.

Boo OQuinn, Secretary Treasurer of
Water Works District 1, of Ward 1, of
Calcasieu Parish