

**MINUTES FOR
REGULAR MEETING
MAY 21, 2024**

The Board of Commissioners of Water Works District 1, of Ward 1, of Calcasieu Parish, met for a Regular meeting held Tuesday, May 21, 2024 at 7:00 p.m. in the Water Works District office located at 265 Parish Road in Moss Bluff.

MEMBERS PRESENT: Donna DeBarge, Joshua Thomas, Tim Aguillard, Boo O’Quinn, and
Glen Franklin
SUPERINTENDENT: Gerald Hoffpauir
FOREMAN: Grant Avery

Mrs. Donna DeBarge called the meeting to order. A motion was made by Mr. Boo O’Quinn and seconded by Mr. Glen Franklin to accept the Minutes for the Agenda Meeting held May 14, 2024 as presented. The motion carried with all yeas.

Mr. Hoffpauir read the Status Report for the Month of March 2024. There were 8,756 active accounts.

Mr. Hoffpauir read the Financial Report prepared by Steirman Whitfield & Company for the Month of April 2024. The Water District expended 68.15% in Production & Distribution expenses budgeted year to date and 74.45% in General & Administrative expenses year to date.

A discussion was held on the B1 Bank Accounts. Mr. Hoffpauir informed the Board that B1 Bank has required a transfer of funds to the new bank accounts in order to activate the accounts. Checks from Chase Bank in the amounts of \$1,000 for each B1 Bank account were prepared for the Board’s signatures. Once the Water District has received checks printed on B1 accounts, the remaining funds from Chase Bank will be transferred to B1 Bank.

A discussion was held on the Pinewood Road Water Line Overlay Project. Mr. Hoffpauir informed the Board that the contractor has completed the punch list for remaining items for the project and the Final Pay Estimate will be presented for payment at the next Regular Meeting.

The Board reviewed the Well Inspection Reports for Wells 3, 4, 5, 6, 7, and 8 performed by Layne. Mr. Hoffpauir brought attention to Well 3 that will require rehabilitation for the upcoming fiscal year due to production loss.

The Board reviewed Pay Estimate No. 16 payable to Kaough & Jones for work completed to date on the Well 5 Generator Project.

A discussion was held on the PFOS analysis performed on all Water District 1 wells. PFOS are forever chemicals created by 12 companies that produced non-stick and stain resistant products that do not break down. Substantial class action lawsuits have been brought against these companies to provide restitution for the exposure. No Water District 1 wells were found to contain PFOS.

A discussion was held on the application of Parish Gaming Funds to help finance the Meter Replacement Project Phase 3. The project will address a replacement of meters that have extended past the accuracy range determined by the manufacturer.

The Board reviewed Budget Amendments for fiscal year 2023-2024 prepared by the Superintendent for unforeseen expenditures.

A discussion was held on an employee pay review for fiscal year 2024-2025.

A motion was made by Mr. Boo O'Quinn and seconded by Mr. Glen Franklin to authorize to payment to Layne in the amount of \$9,000 for inspections on Wells 3, 4, 5, 6, 7, & 8. The motion carried with all yeas and no nays.

A motion was made by Mr. Joshua Thomas and seconded by Mr. Tim Aguiard to authorize payment to Kaough & Jones Electric Company in the amount of \$15,092.97 for work completed to date on the Well 5 Generator Project, represented by Pay Estimate No. 16. The motion carried with all yeas and no nays.

A motion was made by Mr. Glen Franklin and seconded by Mr. Boo O'Quinn to authorize approval of a Resolution to apply for an application of the Calcasieu Parish Police Jury Gaming Funds in the amount of \$125,000 to partially finance the Meter Replacement Project Phase 3. The motion carried with all yeas and no nays.

A motion was made by Mr. Joshua Thomas and seconded by Mr. Tim Aguiard to accept the 2023-2024 Fiscal Year Budget Amendments as presented by the Superintendent. The motion carried with all yeas and no nays.

A motion was made by Mr. Boo O'Quinn and seconded by Mr. Glen Franklin to approve a 3.5% cost of living employee payroll increase for the 2024-2025 Fiscal Year Budget. The motion carried with all yeas and no nays.

There being no further business, a motion was made by Mr. Boo O'Quinn seconded by Mr. Glen Franklin to adjourn. The motion carried with all yeas and no nays.

Tim Aguiard , Secretary Treasurer of
Water Works District 1, of Ward 1, of
Calcasieu Parish