

## **MINUTES FOR REGULAR MEETING OCTOBER 15, 2024**

The Board of Commissioners of Water Works District 1, of Ward 1, of Calcasieu Parish, met for a Regular meeting held Tuesday October 15, 2024 at 7:00 p.m. in the Water Works District office located at 265 Parish Road in Moss Bluff.

MEMBERS PRESENT: Joshua Thomas, Tim Aguillard, Boo O’Quinn Glen Franklin and Donna DeBarge  
SUPERINTENDENT: Gerald Hoffpauir  
FOREMAN: Grant Avery

Mr. Joshua Thomas called the meeting to order. A motion was made by Mr. Boo O’Quinn and seconded by Mr. Glen Franklin to accept the Minutes for the Agenda Meeting held October 1, 2024 as presented. The motion carried with all yeas. Mr. Hoffpauir read the Status Report for the month of August, 2024. There were 8,816 active accounts. Mr. Hoffpauir read the Financial Report prepared by Steirman Whitfield & Company for the month of September, 2024. The Water District received 29.41% in revenues over expenses budgeted year to date.

Mr. Hoffpauir informed the Board that the Water District has placed 3 advertisements in the American Press, informing the public of the amended tapping fees that will go into effect November 1, 2024.

A discussion was held on Parish Gaming Funds for the Pinewood Road Water Line Overlay Project. Mr. Hoffpauir stated that the Water District is expected to receive \$62,500 in reimbursements for the project this year and \$62,500 the following year.

A discussion was held on repairs to Well 4. The Board reviewed a detailed scope of work from Layne Christensen to bring the well back to production status that included relining the well casing, installing a smaller pump with the same rated capacity, cementing the bottom of the well, and replacing the column pipe.

The Board reviewed the Financial Capacity Forms prepared by Steirman Whitfield & Company as a requirement for the Drinking Water Revolving Loan Fund.

A discussion was held to apply for the State’s 2025-2026 Capital Outlay Funds to help finance the Plant C Project.

The Board reviewed Pay Estimate No. 22 from Meyer & Associates for work completed to date on the Well 5 Generator Project.

The Board reviewed Pay Estimate No. 7 from Core & Main for work completed to date on the Service Line Inventory Project.

The Board reviewed Pay Estimate Nos. 25, 26, and 27 for work completed to date on the Plant B Filter Replacement Project.

The Board reviewed an Invoice from the Department of Health for the 2024 3<sup>rd</sup> Quarter Safe Drinking Water Fund.

A motion was made by Mrs. Donna DeBarge and seconded by Mr. Boo O'Quinn to authorize the President to certify the Financial Plan Forms IV and V on the Revolving Loan Fund Application for the Water Plant C Project. The motion carried with all yeas and no nays.

A motion was made by Mr. Tim Aguillard and seconded by Mr. Glen Franklin to submit applications for the 2025-2026 State Capital Outlay Funds to partially fund the Water Plant C Project. The motion carried with all yeas and no nays.

A motion was made by Mr. Boo O'Quinn and seconded by Mrs. Donna DeBarge to authorize payment to Meyer & Associates in the amount of \$172.26 for work completed to date on the Well 5 Generator Project, represented by Pay Estimate No. 22. The motion carried with all yeas and no nays.

A motion was made by Mr. Glen Franklin and seconded by Mr. Tim Aguillard to authorize payment to Core & Main in the amount of \$21,834.80 for work completed to date on the Service Line Inventory Project, represented by Pay Estimate No. 7. The motion carried with all yeas and no nays.

A motion was made by Mrs. Donna DeBarge and seconded by Mr. Boo O'Quinn to authorize payment on the following Pay Estimates for work completed to date on the Plant B Filter Replacement Project.

Pay Estimate No. 25 to Tullier Services LLC in the amount of \$240,090.95

Pay Estimate No. 26 to Meyer & Associates in the amount of \$19,129.95

Pay Estimate No. 27 to Meyer & Associates in the amount of \$308.34

The motion carried with all yeas and no nays.

A motion was made by Mr. Glen Franklin and seconded by Mr. Tim Aguillard to authorize payment to the Department of Health in the amount of \$25,125.60 for the 2024 3<sup>rd</sup> Quarter Safe Drinking Water Fee. The motion carried with all yeas and no nays.

There being no further business, a motion was made by Mr. Boo O'Quinn and seconded by Mrs. Donna DeBarge to adjourn. The motion carried with all yeas and no nays.

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Tim Aguillard , Secretary Treasurer of  
Water Works District 1, of Ward 1, of  
Calcasieu Parish