

## **MINUTES FOR REGULAR MEETING SEPTEMBER 16, 2025**

The Board of Commissioners of Water Works District 1, of Ward 1, of Calcasieu Parish, met for a Regular meeting held Tuesday, September 16, 2025 at 7:00 p.m. in the Water Works District office located at 265 Parish Road in Moss Bluff.

MEMBERS PRESENT: Joshua Thomas, Tim Aguiard, Boo O'Quinn, Glen Franklin,  
Donna DeBarge  
SUPERINTENDENT: Gerald Hoffpauir  
FOREMAN: Grant Avery

Mr. Joshua Thomas called the meeting to order. A motion was made by Mr. Boo O'Quinn and seconded by Mrs. Donna DeBarge to accept the Minutes for the Agenda Meeting held September 9, 2025 as presented. The motion carried with all yeas.

Mr. Hoffpauir read the Status Report for the Month of July 2025. There were 8,954 active accounts.

Mr. Hoffpauir read the Financial Report prepared by Steirman Whitfield & Company for the month of August 2025. The Water District expended 12.09% in revenues over expenses budgeted year to date.

A discussion was held on the Water District's submittal to the Louisiana State Bond Commission to be approved for the issuance of bonds at their meeting held on October 16, 2025. Mr. Hoffpauir informed the Board that Mr. Matthew Kern with the Jones Walker Firm will be representing the Water District.

The advertised open public forum to be held on September 16, 2025 to discuss the Water District acquiring revenue bonds for water improvements yielded no public attendees.

A discussion was held on Well 4. Mr. Hoffpauir informed the Board that Layne Christensen stated that the base plate is sagging from the weight of the extra column pipe and tail piece that was added to the pump to prevent cavitation. Their recommendation was to replace the base plate and head shaft while the pump has been pulled for rehabilitation. This would save the Water District the expense of pulling the pump at a later date to replace base plate.

The Board reviewed Pay Estimate Nos. 20 & 21 from Meyer & Associates for work completed to date on the Water Treatment Plant C Project.

The Board reviewed a proposal from Daniel J. Holder P.E. Inc. Consulting Geotechnical Engineer to provide geotechnical surveys for the proposed Water Treatment Plant C location. The proposal also included additional survey points for future improvements.

A discussion was held on projects to be submitted for the State's 2026-2027 Capital Outlay Fund.

A discussion was held on the election of officers.

A motion was made by Mr. Tim Aguillard and seconded by Mr. Boo O'Quinn to authorize Layne Christensen to replace the head shaft and install a base plate on Well 4 for a cost of \$6,015. The motion carried with all yeas and no nays.

A motion was made by Mrs. Donna DeBarge and seconded by Mr. Glen Franklin to authorize payment to Meyer & Associates on following Pay Estimates for work completed to date on the Water Treatment Plant C Project:

Pay Estimate No. 20 to Meyer & Associates in the amount of \$2,509.50

Pay Estimate No. 21 to Meyer & Associates in the amount of \$14,117.43

The motion carried with all yeas and no nays.

A motion was made by Mr. Boo O'Quinn and seconded by Mrs. Donna DeBarge to accept the proposal from Daniel J. Holder, PE. Inc. Consulting Geotechnical Engineer for a geotechnical survey base bid of \$14,950.00 at the Water Treatment Plant C location and include 4 future GST sites for a total cost of \$20,950. The motion carried with all yeas and no nays.

A motion was made by Mr. Glen Franklin and seconded by Mr. Tim Aguillard to authorize the Superintendent to apply for an application of the State's 2026-2027 Capital Outlay Fund to partial finance 1 new well at Plant A and 1 new well at Plant B. The motion carried with all yeas and no nays.

A motion was made by Mr. Boo O'Quinn and seconded by Mrs. Donna DeBarge to elect officers as follows:

President Tim Aguillard

Vice President Boo O'Quinn

Secretary Treasurer Glen Franklin

The motion carried with all yeas and no nays.

There being no further business, a motion was made by Mr. Boo O'Quinn seconded by Mr. Glen Franklin to adjourn. The motion carried with all yeas and no nays.

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Boo O'Quinn , Secretary Treasurer of  
Water Works District 1, of Ward 1, of  
Calcasieu Parish