MINUTES FOR

**REGULAR MEETING**

**SEPTEMBER 21, 2021**

# The Board of Commissioners of Water Works District 1, of Ward 1, of Calcasieu Parish, met for a Regular meeting held Tuesday, September 21, 2021 at 7:00 p.m. in the Water Works District office located at 265 Parish Road in Moss Bluff.

MEMBERS PRESENT: Boo O’Quinn, Glen Franklin, Donna DeBarge, Joshua Thomas and Tim Aguillard

SUPERINTENDENT: Gerald Hoffpauir

FOREMAN: Grant Avery

Mr. Boo O’Quinn called the meeting to order. A motion was made by Mr. Glen Franklin and seconded by Mrs. Donna DeBarge to accept the Minutes for the Agenda Meeting held September 14, 2021 as presented. The motion carried with all yeas and no nays. Mr. Hoffpauir read the Status Report for the Month of July 2021. There were 8,639 active accounts. Mr. Hoffpauir read the Financial Report for the Month of August 2021 prepared by Steirman Whitfield & Company. The District received 11.06% in revenues budgeted year to date.

A discussion was held on whether or not to keep the 2014 Ford F-150 in the fleet after the purchase of the new V-10.

The Board reviewed Pay Estimate Nos. 22, 23, and 24 on the Indian Bayou Subdivision Water Line Overlay Project Phase 1.

A discussion was held on the American Rescue Infrastructure Grant administered through the Police Jury. Mr. Hoffpauir stated that Police Juror, Ashton Richard informed him the District is scheduled to receive $3,000,000 for infrastructure improvements.

A discussion was held on Plant B Filters. Mr. Hoffpauir stated that ultrasonic scanning was needed on the exterior filter walls to determine the remaining life of the vessels in order to prioritize future needs of the Water District.

A discussion was held on the existing utility right of way adjacent to proposed improvements by the First Apostolic Church on Highway 171. Mr. Hoffpauir informed the Board that the Louisiana Department of Transportation and Development has submitted copies of the original plans of the highway widening project along with copies of the sale of excess property to the church.

A discussion was held on an addendum to Calcasieu Parish Ordinance No. 6562 related to non-compliance of properly tested and approved backflow prevention devices. Mr. O’Quinn requested the discussion to be tabled until further information can be gathered.

A discussion was held on social media interaction for the Water District. Mr. Hoffpauir stated there are several consultants in the area that can provide proposals of strategies to interact with the public.

A motion was made by Mrs. Donna DeBarge and seconded by Mr. Tim Aguillard to allow the old V-10 Ford 2014 to remain in the fleet. The motion carried with all yeas and no nays.

A motion was made by Mr. Joshua Thomas and seconded by Mr. Glen Franklin to authorize payment for the following Pay Estimates on the Indian Bayou Subdivision Water Line Overlay Project Phase 1:

Pay Estimate No. 22 to Meyer & Associates in the amount of $1,710.86

Pay Estimate No. 23 to Lynn Jones Clerk of Court in the amount of $105.00

Pay Estimate No. 24 to Meyer & Associates in the amount of $977.64

The motion carried with all yeas and no nays.

A motion was made by Mrs. Donna DeBarge and seconded by Mr. Joshua Thomas to authorize Meyer & Associates to provide a scope of work to perform ultrasonic scans on 4 filters at Plant B, allowing the Water District to procure the lowest responsible quote for services rendered. The motion carried with all yeas and no nays.

A motion was made by Mrs. Donna DeBarge and seconded by Mr. Tim Aguillard to authorize the Superintendent to procure proposals for social media consultants. The motion carried with all yeas and no nays.

There being no further business, a motion was made by Mr. Glen Franklin and seconded by Mrs. Donna DeBarge to adjourn. The motion carried with all yeas and no nays.

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Donna DeBarge, Secretary Treasurer of

Water Works District 1, of Ward 1, of

Calcasieu Parish