

## **MINUTES FOR SPECIAL MEETING JULY 11, 2023**

The Board Commissioners of Water Works District 1, of Ward 1, of Calcasieu Parish, met for a Special Meeting held Tuesday July 11, 2023 at 6:00 p.m. in the Water Works District office located at 265 Parish Road in Moss Bluff.

MEMBERS PRESENT: Glen Franklin, Donna DeBarge, Joshua Thomas, Tim Aguillard,  
and Boo O'Quinn

SUPERINTENDENT: Gerald Hoffpauir

FOREMAN: Grant Avery

Mr. Glen Franklin called the meeting to order. A motion was made by Mr. Boo O'Quinn and seconded by Mrs. Donna DeBarge to accept the Minutes for the Regular Meeting held June 20, 2023 as presented. The motion carried with all yeas.

A discussion was held on the Pinewood Road Water Line Overlay Project. Mr. Avery informed the Board that the contractor has completed the open cut portion of the project and is working to complete the remaining bore footage.

A discussion was held on the status of the Bookkeeper's proposal. Mr. Hoffpauir informed the Board that he received confirmation from the health provider that the employee has the option to opt out of retirement without penalizing the Water District. Mr. Hoffpauir stated he will further review this matter further with the Assistant District Attorney prior to drafting an agreement.

The Board reviewed a request for water service to Dreamview Estates Subdivision Phase 4. The proposed development will be located on Rivers Court off of North Perkins and will contain 33 lots.

A discussion was held on the Executive Drive Water Line Relocation Project. Mr. Hoffpauir informed the Board that the Parish will soon be ready to go out for bids on drainage modifications. Therefore, the Water District will require authorization for solicitation of quotes to relocate the waterline to avoid conflict with the Parish.

A discussion was held on the Plant B Filter Replacement Project. Mr. Hoffpauir informed the Board that Meyer & Associates will require authorization for request for proposals to replace the filters at Plant B.

Mr. Hoffpauir informed the Board 2023-2024 Fiscal Year Budget will require an amendment to include employee annual certification compensation. A proposed amended budget will be available for the Board's review at the next Regular Meeting.

A motion was made by Mr. Boo O'Quinn and seconded by Mrs. Donna DeBarge to authorize solicitation of quotes for the Executive Drive Water Line Relocation Project. The motion carried with all yeas and no nays.

A motion was made by Mr. Tim Aguillard and seconded by Mr. Boo O'Quinn to authorize Meyer & Associates to prepare bid specifications and advertisement of bids on the Plant B Filter Replacement Project for a bid opening date of August 15, 2023.

There being no further business, a motion was made by Mrs. Donna DeBarge and seconded by Mr. Boo OQuinn to adjourn. The motion carried with all yeas and no nays.

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Joshua Thomas, Secretary Treasurer of  
Water Works District 1, of Ward 1, of  
Calcasieu Parish