

## **MINUTES FOR SPECIAL MEETING MARCH 12, 2024**

The Board Commissioners of Water Works District 1, of Ward 1, of Calcasieu Parish, met for a Special Meeting held Tuesday March 12, 2024 at 6:00 p.m. in the Water Works District office located at 265 Parish Road in Moss Bluff.

MEMBERS PRESENT: Donna DeBarge, Joshua Thomas, Boo O’Quinn and Glen Franklin  
MEMBER ABSENT: Tim Aguillard  
SUPERINTENDENT: Gerald Hoffpauir  
FOREMAN: Grant Avery

Mrs. Donna DeBarge called the meeting to order. A motion was made by Mr. Glen Franklin and seconded by Mr. Joshua Thomas to accept the Minutes for the Regular Meeting held February 20, 2024 as presented. The motion carried with all yeas.

A discussion was held on the Pinewood Road Water Line Overlay Project. Mr. Avery informed the Board that he has provided a punch list to Meyer & Associates for the contractor to complete the remaining work on the project.

A discussion was held on the status of the Drinking Water Revolving Loan Fund for the Plant C Water Treatment Plant Project. The Board reviewed correspondence from Mr. Brian Baker, Project Engineer for DWRLF stating the Water District’s application is considered complete and the Water District was provided a link to the necessary submittals required prior to closing the loan.

The Board reviewed the Parish’s 2024 Resolution to establish Utility Rates for Water and Sewer Districts operated by the Parish. The Parish has amended the sewer fees for subdivisions maintained by the Parish in Ward 1 to a \$35.00 minimum for 0-3,000 gallons of water usage and \$7.00 per 1,000 gallons thereafter, effective on the March billing cycle, collected for the Parish. Mr. Hoffpauir stated that a copy of the Resolution will be provided for customer review at the Water District office and on the Water District’s Social Media page.

The Board reviewed a plat for a proposed water line extension to Porters Cove Phase 4.

Mr. Hoffpauir informed the Board that Meyer & Associates has recommended Core & Main as the lowest qualified bidder on the Service Line Inventory Project. The Board reviewed the Notice of Award document prepared by Meyer & Associates for execution.

A discussion was held on the Water District's February billing cycle that included the January 15<sup>th</sup> through 17<sup>th</sup> winter storm that ranged from 19 to 25 degrees and contributed to exceptionally high customer leaks.

A motion was made by Mr. Glen Franklin and seconded by Mr. Boo Oquinn to authorize the President to execute the Notice of Award document to Core & Main in the amount of \$195,000 for the Service Line Inventory Project. The motion carried with all yeas and no nays.

A motion was made by Mr. Joshua Thomas and seconded by Mr. Glen Franklin to authorize a variance on the Leak Adjustment Policy by waiving an additional 25% on leak adjustments specific to January that reflected leaks during the winter storm, contingent upon confirmation from the auditor. The motion carried with the majority of yeas and one abstained by Mr. Boo O'Quinn.

There being no further business, a motion was made by Mr. Joshua Thomas and seconded by Mr. Glen Franklin to adjourn. The motion carried with all yeas and no nays.

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Tim Aguillard, Secretary Treasurer of  
Water Works District 1, of Ward 1, of  
Calcasieu Parish