

MINUTES FOR SPECIAL MEETING SEPTEMBER 12, 2023

The Board Commissioners of Water Works District 1, of Ward 1, of Calcasieu Parish, met for a Special Meeting held Tuesday September 12, 2023 at 6:00 p.m. in the Water Works District office located at 265 Parish Road in Moss Bluff.

MEMBERS PRESENT: Glen Franklin, Donna DeBarge, Joshua Thomas, and Tim Aguillard
SUPERINTENDENT: Gerald Hoffpauir
FOREMAN: Grant Avery
AUDITOR: Steven DeRouen

Mr. Glen Franklin called the meeting to order. A motion was made by Mr. Boo O'Quinn and seconded by Mrs. Donna DeBarge to accept the Minutes for the Regular Meeting held August 15, 2023 as presented. The motion carried with all yeas.

Mr. Steven DeRouen presented the audit for fiscal year 2022-2023. The net increase in net position was \$369,594. There were no deficiencies or material weaknesses in internal control. The Independent Accountant's Report on Applying Agreed-Upon Procedures reflected additional requirements from the Legislative Auditor.

A discussion was held on the status of the Pinewood Road Water Line Overlay Project. Mr. Avery informed the Board that the contractor had limited progress this past month with only installation of one additional fire hydrant.

A discussion was held on the Executive Drive Water Line Relocation Project. Mr. Avery stated that the Water District has received all materials for the project and has informed the contractor to begin the project as soon as possible.

Mr. Hoffpauir informed the Board that the Water District has received Parish Gaming fund reimbursements in the amount of \$125,000 for the Indian Bayou Subdivision Water Line Overlay Project and \$150,000 for the Pinewood Road Water Line Overlay Project.

A discussion was held on the status of the Water Sector Grant. Mr. Hoffpauir informed the Board that Water Sector has accepted the scope of work change for the Plant B Filter Project and has approved \$517,500 in grant funding. However, the Water District has been informed that Water Sector has a sustainability clause, whereby a sinking fund would be required to collect \$21,000 per month over 20 years in restricted funds that would be used to replace the filters estimated to cost \$5,100,000 at the end of a 20-year projection. The Louisiana Rural Water

Association has submitted a request to Water Sector stating that they recommend the Water District does not need to create a sinking fund because their rate study reflected an appropriate sustainability rating for the Water District. Mr. Hoffpauir recommended that the Water District should not proceed with the grant if Water Sector does not accept LRWA's recommendation, because the filters at Plant A will require replacement before Plant B does in 20 years.

In review of the bids received for the Plant B Filter Replacement Project, Meyers & Associates has recommended Tullier Services, LLC as the lowest qualified bidder on the Plant B Filter Replacement Project. The Calcasieu Parish Police Jury has verified all requirements of the bid process are in order and has issued approval for the Water District to enter into the contract.

A motion was made by Mr. Boo O'Quinn and seconded by Mrs. Donna DeBarge to authorize the President to execute the Notice of Award for the Plant B Filter Replacement Project to Tullier Services, LLC for the Base Bid amount of \$3,150,000 with the provision to hold the Alternate No. 1 Bid amount of \$240,000 for 60 days. The motion carried with all yeas and no nays.

There being no further business, a motion was made by Mrs. Donna DeBarge and seconded by Mr. Joshua Thomas to adjourn. The motion carried with all yeas and no nays.

Joshua Thomas, Secretary Treasurer of
Water Works District 1, of Ward 1, of
Calcasieu Parish