

MINUTES FOR AGENDA MEETING MAY 11, 2021

The Board Commissioners of Water Works District 1, of Ward 1, of Calcasieu Parish, met for an Agenda Meeting held Tuesday, May, 2021 at 6:00 p.m. in the Water Works District office located at 265 Parish Road in Moss Bluff.

MEMBERS PRESENT: Boo O’Quinn, Glen Franklin, Donna DeBarge, Joshua Thomas and Tim Aguiard

SUPERINTENDENT: Gerald Hoffpauir

FOREMAN: Grant Avery

Mr. Boo O’Quinn called the meeting to order. A motion was made by Mr. Glen Franklin and seconded by Mrs. Donna DeBarge to accept the Minutes for the Regular Meeting held April 20, 2021 as presented. The motion carried with all yeas.

Mr. Hoffpauir informed the Board that the lobby is now open to customers, pursuant of Governor John Bel Edwards’ Proclamation Number JBE 2021.

The Board reviewed the Water District’s movable property sold at public auction on May 8, 2021. The District received a total sale of \$52,300 less commission.

The Board reviewed the Water Quality Report for 2020. There were no violations for the reporting year of 2020. The reports will be mailed each customer and advertised in the American Press.

A discussion was held on an issue of a customer not receiving a bill. Mr. Hoffpauir stated that the District has documentation that the bill is generated and mailed at the Post Office with all other bills. The Board reviewed a rate comparison of mailing postcard bills versus statements. The cost of mailing statements was an additional \$30,005.04 per year. The Board was in consensus to continue with mailing postcard bills because of the cost savings to its customers, since this was an isolated case with the Post Office and the Water District offers other options for payment that include bank drafting.

A discussion was held on the District’s work flow. Mr. Hoffpauir stated that because of the increased workorders generated each day, an additional serviceman will be required to maintain completion of the work required in a timely manner.

The Board reviewed a request from D.S.L.D to be allowed to pay a contractor additional labor expenses to install service taps that have been extended by District due to weather or other related delays.

A discussion was held on employee pay reviews for fiscal year 2021-2022..

There being no further business, a motion was made by Mr. Glen Franklin and seconded by Mrs. Donna DeBarge to adjourn. The motion carried with all yeas and no nays.

Donna DeBarge, Secretary Treasurer of
Water Works District 1, of Ward 1, of
Calcasieu Parish