

MINUTES FOR AGENDA MEETING NOVEMBER 9, 2021

The Board Commissioners of Water Works District 1, of Ward 1, of Calcasieu Parish, met for an Agenda Meeting held Tuesday, November 9, 2021 at 6:00 p.m. in the Water Works District office located at 265 Parish Road in Moss Bluff.

MEMBERS PRESENT: Boo O’Quinn, Donna DeBarge, Joshua Thomas and Tim Aguillard
MEMBERS ABSENT: Glen Franklin
SUPERINTENDENT: Gerald Hoffpauir

Mr. Boo O’Quinn called the meeting to order. A motion was made by Mr. Joshua Thomas and seconded by Mrs. Donna DeBarge to accept the Minutes for the Regular Meeting held October 19, 2021 as presented. The motion carried with all yeas.

A discussion was held on engaging in social media. The Board reviewed an outlined strategy prepared by Pallett Branding for the initial setup, connection with Facebook groups, and content creation.

A discussion was held on the status of backflow prevention noncompliance. Mr. Hoffpauir informed the Board that everyone that has backflow prevention devices have complied with the ordinance with the exception of the Community Center and Playground District 4 of Ward 1 who is waiting on parts to make their necessary repairs. Mr. Hoffpauir informed the Board that the deadline is November 15, 2021. Mr. Boo O’Quinn requested Police Juror Ashton Richard be notified and as well as the Recreation Board for contingency planning.

A discussion was held on the status of installing the new Cloud Based Phone System. Mr. Hoffpauir stated that E2E has ordered the phones and began setting up the transition to port the phone numbers over.

A discussion was held on revisions to the District’s security systems. Mr. Hoffpauir stated that he has requested proposals for the next meeting.

A discussion was held on the status of the District’s personnel. Mr. Hoffpauir informed the Board that two employees remain on approved leave. However, he estimates to have full staffing by the middle of December.

A discussion was held on telemetry revisions at Plants A & B. Mr. Hoffpauir informed the Board that he has been informed by Mission Telemetry that the 3G cellular technology will no longer be supported after January 1, 2022. The Board reviewed a proposal to upgrade the District’s plant sites.

There being no further business, a motion was made by Mr. Joshua Thomas and seconded by Mr. Tim Aguillard to adjourn. The motion carried with all yeas and no nays.

Donna DeBarge, Secretary Treasurer of
Water Works District 1, of Ward 1, of
Calcasieu Parish