

## **MINUTES FOR REGULAR MEETING AUGUST 16, 2022**

The Board of Commissioners of Water Works District 1, of Ward 1, of Calcasieu Parish, met for a Regular meeting held Tuesday, August 16, 2022 at 7:00 p.m. in the Water Works District office located at 265 Parish Road in Moss Bluff.

MEMBERS PRESENT: Boo O’Quinn, Glen Franklin, Donna DeBarge, Joshua Thomas,  
and Tim Aguillard

FOREMAN: Grant Avery

Mr. Boo O’Quinn called the meeting to order. A motion was made by Mr. Glen Franklin and seconded by Mrs. Donna DeBarge to accept the Minutes for the Agenda Meeting held August 9, 2022 as presented. The motion carried with all yeas and no nays. Mr. Tim Aguillard read the Financial Report for the month of July 2022 prepared by Steirman Whitfield & Company. The Water District received .81% in revenue over expenses budgeted year to date.

Mr. Grant Avery informed the Board that the Water District received a Certificate of Recognition Award for participation in Louisiana’s Area Wide Optimization Program from the Health Department that was presented at the Louisiana Rural Water Association’s Annual Conference.

Mr. Grant Avery informed the Board that the Health Department conducted a Sanitary Survey of the Water District’s operations and found no deficiencies or recommendations to its operations. The Sanitary Survey will be conducted annually and provide support for a future public water supply grading system.

A discussion was held on the Community Water System Accountability Rule. Mr. Grant Avery informed the Board that the Louisiana Health Department will issue an annual grade to all public water suppliers beginning May of 2023 that will be representative of findings from the Sanitary Survey and any violations or deficiencies issued from the previous year. The issuance of annual grades are expected to coincide with the distribution of the annual Water Quality Reports.

The Board reviewed Pay Estimate No. 6 on Plant B Filter Banks A & B Replacement Project.

The Board reviewed Pay Estimate No. 12 on the Repainting Tower B Interior Project and Repainting Tower C Exterior Project.

A discussion was held on purchasing a new backhoe under the State Contract.

A discussion was held to engage an auditor for fiscal year 2021-2022.

The Board reviewed specifications for a new meter reading truck to replace V-9.

Mr. Grant Avery informed the Board that the Apostolic Church has contracted Blake D Hines to relocate the Water District's 12" water line that is in conflict with their newly proposed building location. The Water District will provide the inspection of materials purchased by the Church and oversee their contractor's installation of the relocation project.

A discussion was held on a request from the Parish to receive bulk water in their tanker truck at Plant A for a one-time setup fee and water usage cost.

A motion was made by Mr. Joshua Thomas and seconded by Mr. Glen Franklin to authorize payment to Meyer & Associates in the amount of \$4,578.00 for the work completed to date on Plant B Filter Banks A & B Replacement Project, represented by Pay Estimate No. 6. The motion carried with all yeas and no nays.

A motion was made by Mr. Joshua Thomas and seconded by Mr. Tim Augillard to authorize payment to Meyer & Associates in the amount of \$670.95 for the work completed to date on Repainting Painting Tower B Interior & Tower C Exterior Project, represented by Pay Estimate No. 12. The motion carried with all yeas and no nays.

A motion was made by Mrs. Donna DeBarge and seconded by Mr. Glen Franklin to authorize the purchase of a new Ford B95D SLA CP 4WD T4B Backhoe under the Louisiana State Contract in the amount of \$90,908.70. The motion carried with all yeas and no nays.

A motion was made by Mr. Glen Franklin and seconded by Mr. Joshua Thomas to authorize the engagement of Steven DeRouen & Associates as auditor for Water District's 2021-2022 Fiscal Year for a fee not to exceed \$14,750 and the Louisiana Auditor's Agreed Upon Procedures audit for a fee not to exceed \$4,000. The motion carried with all yeas and no nays.

A motion was made by Mrs. Donna DeBarge and seconded by Mr. Glen Franklin to accept the specifications for a new 2022 or 2023 truck to replace V-9. The motion carried with all yeas and no nays.

A motion was made by Mr. Tim Aguillard and seconded by Mr. Glen Franklin to allow the Parish to purchase water from Plant A for a one-time setup fee, water usage fee calculated by tank volume in lieu of a daily meter rental fee. The motion carried with all yeas and no nays.

There being no further business, a motion was made by Mr. Glen Franklin and seconded by Mrs. Donna DeBarge to adjourn. The motion carried with all yeas and no nays.

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Donna DeBarge, Secretary Treasurer of  
Water Works District 1, of Ward 1, of  
Calcasieu Parish