

## **MINUTES FOR REGULAR MEETING AUGUST 17, 2021**

The Board of Commissioners of Water Works District 1, of Ward 1, of Calcasieu Parish, met for a Regular meeting held Tuesday, July 20, 2021 at 7:00 p.m. in the Water Works District office located at 265 Parish Road in Moss Bluff.

MEMBERS PRESENT: Glen Franklin, Donna DeBarge, Joshua Thomas and Tim Aguillard  
MEMBERS ABSENT: Boo O'Quinn  
SUPERINTENDENT: Gerald Hoffpauir  
FOREMAN: Grant Avery

Acting President Mr. Glen Franklin called the meeting to order. A motion was made by Mr. Joshua Thomas and seconded by Mrs. Donna DeBarge to accept the Minutes for the Agenda Meeting held August 10, 2021 as presented. The motion carried with all yeas and no nays. Mr. Hoffpauir read the Status Report for the Month of June 2021. There were 8,642 active accounts. Mr. Hoffpauir read the Financial Report for the Month of July 2021 prepared by Steirman Whitfield & Company. The District received 7.70% in revenues budgeted year to date.

Mr. Hoffpauir presented the advertised bid opening for a new ½ ton truck to replace V-10. One single bid was received by Bolton Ford in the amount of \$28,995.00.

A discussion was held on staffing. Mr. Hoffpauir informed the Board that one vacant position has been filled. However, the District still remains understaffed due to recovering injuries.

A discussion was held on the Indian Bayou Water Line Overlay Project Phase 1. Mr. Avery informed the Board that the contractor has completed approximately one half of the remaining dress-up to finish the project.

A discussion was held on the Indian Bayou Water Line Overlay Project Phase 2. Mr. Hoffpauir informed the Board that the Parish has executed the Cooperative Endeavor Agreement to contribute \$125,00.00 in gaming funding for the project.

Mr. Hoffpauir informed the Board that he has forwarded executed copies of overtime summaries to FEMA for reimbursement. The summaries are scheduled to be uploaded to FEMA's Grants Portal for access by the Louisiana's Public Assistance for disbursement of funds.

The Board reviewed Invoices 2077616 and 2077620 from Layne for wet well repairs at Plant A.

The Board reviewed Invoice No. WD1CP-1001 from Precision Inspection of Plaquemine for repainting five of the District's wells.

Mr. Hoffpauir informed the Board that the EPA has mandated a Risk & Resilience Assessment be preformed by public water systems. The assessment will also be a requirement for application to grant funding from the American Rescue Plan.

A motion was made by Mr. Tim Aguillard and seconded by Mrs. Donna DeBarge to accept Bolton Ford's bid in the amount of \$28,995.00 as the lowest responsive bid for a new 2021-2022 ½ ton pickup truck to replace V-10. The motion carried with all yeas and no nays.

A motion was made by Mrs. Donna DeBarge and seconded by Mr. Joshua Thomas to authorize payment on the following Invoices from Layne Christensen for work completed to date on repairs to the wet well at Plant A:

Invoice No. 2077616 in the amount of \$2,120.00

Invoice No. 2077620 in the amount of \$10,000.00

The motion carried with all yeas and no nays.

A motion was made by Mr. Tim Aguillard and seconded by Mr. Joshua Thomas to authorize payment on Invoice No. WD1CP-1001 in the amount of \$11,060.00 from Precision Inspection Of Plaucheville, LLC for painting Well Nos. 3, 4, 5, 6, and 7. The motion carried with all yeas and no nays.

A motion was made by Mrs. Donna DeBarge and seconded by Mr. Joshua Thomas to authorize Meyer & Associates to provide a Risk & Resilience Assessment for EPA guidelines as required for application of the American Rescue Plan. The motion carried with all yeas and no nays.

There being no further business, a motion was made by Mr. Joshua Thomas and seconded by Mrs. Donna DeBarge to adjourn. The motion carried with all yeas and no nays.

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Donna DeBarge, Secretary Treasurer of  
Water Works District 1, of Ward 1, of  
Calcasieu Parish