

MINUTES FOR REGULAR MEETING NOVEMBER 16, 2021

The Board of Commissioners of Water Works District 1, of Ward 1, of Calcasieu Parish, met for a Regular meeting held Tuesday, November 16, 2021, at 7:00 p.m. in the Water Works District office located at 265 Parish Road in Moss Bluff.

MEMBERS PRESENT: Boo O’Quinn, Glen Franklin, Donna DeBarge, and Tim Aguiard
MEMBERS ABSENT: Joshua Thomas
SUPERINTENDENT: Gerald Hoffpauir
FOREMAN: Grant Avery
AUDITORS: Steven DeRouen and Eric Grueber

Mr. Boo O’Quinn called the meeting to order. A motion was made by Mr. Glen Franklin and seconded by Mrs. Donna DeBarge to accept the Minutes for the Agenda Meeting held November 9, 2021 as presented. The motion carried with all yeas and no nays. Mr. Hoffpauir read the Status Report for the Month of September 2021. There were 8,654 active accounts. Mr. Hoffpauir read the Financial Report for the Month of October 2021 prepared by Steirman Whitfield & Company. The District received 28.57% in revenues over expenses budgeted year to date.

A discussion was held on the Louisiana Compliance Questionnaire for the 2020-2021 fiscal year audit.

Mr. Eric Grueber presented the audit for fiscal year 2020-2021. The District received a net increase of \$721,834 in net position. There were no findings of deficiencies or weaknesses in internal controls reported on the audit.

A discussion was held on the Chase Checking Account. Mr. Hoffpauir informed the Board that Chase has reinstated the earnings credit rate from .140 to .650 for the past 4 months and credited back the District \$5,362.88 for over charges.

A discussion was held on the status of backflow preventor noncompliance. Mr. Hoffpauir stated that as of the deadline of November 15, 2021, all customers with backflow prevention devices were in compliance with the exception of the Recreation Center. Water service for the Recreation Center was disconnected on November 15th but was later restored on November 16th once compliance was met.

The Board reviewed a plat for water service to Moore Homestead Farms Subdivision located off of Clyde Dulaney Road.

A discussion was held to revise the enrollment of employees for Major Medical Insurance.

A discussion was held on the Meter Replacement Project Phase 2.

A motion was made by Mr. Tim Aguillard and seconded by Mr. Glen Franklin to approve the Louisiana Compliance Questionnaire (For Audit Engagements of Government Agencies) and authorize the President and Secretary to execute the document. The motion carried with all yeas and no nays.

A motion was made by Mr. Glen Franklin and seconded by Mrs. Donna DeBarge to approve the audit for fiscal year 2020-2021 and authorize payment to Steven DeRouen & Associates LLC in the amount of \$14,000.00 for services rendered. The motion carried with all yeas and no nays.

A motion was made by Mr. Tim Aguillard and seconded by Mr. Glen Franklin to allow water service to the proposed development of Moore Homestead Farms Subdivision off of Clyde Dulaney Road, contingent upon the installation is in accordance to the District's specifications. The motion carried with all yeas and no nays.

A motion was made by Mr. Glen Franklin and seconded by Mrs. Donna DeBarge to accept RedAlert's proposal to upgrade the District's security systems to cellular based. The motion carried with all yeas and no nays.

A motion was made by Mr. Glen Franklin and seconded by Mr. Tim Aguillard to authorize Meyer & Associates to provide plans and bid specifications to repaint the interior of Tower B and the exterior of Tower C. The motion carried with all yeas and no nays.

A motion was made by Mrs. Donna DeBarge and seconded by Mr. Glen Franklin to accept the qualified proposals for materials and labor to upgrade the Mission Telemetry for Plants A & B in the amount of \$18,006. The motion carried with all yeas and no nays.

A motion was made by Mr. Tim Aguillard and seconded by Mr. Glen Franklin to discontinue employee Linda Mitchell's enrollment of the District's Group Major Medical Plan and pay her monthly premiums for Medicare Parts A & B in addition to her Prescription Plan. The motion carried with all yeas and no nays.

There being no further business, a motion was made by Mr. Glen Franklin and seconded by Mrs. Donna DeBarge to adjourn. The motion carried with all yeas and no nays.

Donna DeBarge, Secretary Treasurer of
Water Works District 1, of Ward 1, of
Calcasieu Parish